TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Thursday, September 12, 2013, 11:00 am
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters
   1. Call to Order and Verification of Quorum
      Chairman Shears called the Regular Meeting to order at 11:23 a.m.

   Members Present
      Robert Shears, Chairman
      Kristen Bergman, Secretary
      Jim Turner, Vice Chair
      David Blackburn
      Jack Hodgson
      Susan McKee
      David Pounds
      Mary Lee Townsend

   Members Absent
      None

   Staff Present
      Amanda DeCort, Bob Edmiston, Monty McElroy

   Others Present
      Cassandra Peters and Jeremy Grodhaus

2. Approval of Minutes from August 27, 2013
   Commissioner Townsend made a motion to approve Regular Meeting Minutes
   from August 27. Commissioner McKee seconded the motion. The motion was
   approved unanimously.

   Vote: Regular Meeting Minutes from August 27, 2013
      In Favor  Opposed  Abstaining  Not Present
      1. Bergman  None  None  None
      2. Blackburn  None  None  None
3. Disclosure of Conflicts of Interest
No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items
1. COA-13-025 / 210 W. Golden Street (Brady Heights)
   Applicant: Cassandra Peters & Jeremy Grodhaus
   COA Subcommittee Review Date: None
   Request: Construct concrete block retaining wall with sandstone veneer and cap.

   Monty McElroy presented Ms. Peters’ and Mr. Grodhaus’ Certificate of Appropriateness application to the Commission and read the applicable guidelines. Ms. Peters and Mr. Grodhaus were present to answer questions.

   Commissioners discussed the proposed and questioned the applicants about the steps at the south end of the wall as shown in the drawing. It was decided that the steps would be faced with the same sandstone veneer as the wall.

   Commissioner Townsend made a motion to approve the application with the addition of the sandstone faced steps as shown in the drawing. Commissioner Turner seconded the motion. Chairman Shears asked for a vote on the motion.

   **Vote: 210 W. Golden Street (Brady Heights)**
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<th>In Favor</th>
<th>Opposed</th>
<th>Abstaining</th>
<th>Not Present</th>
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<tbody>
<tr>
<td>1. Bergman</td>
<td>None</td>
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<td>2. Blackburn</td>
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<td>4. McKee</td>
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<td>7. Townsend</td>
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<td>8. Turner</td>
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   The motion to Approve was Approved Unanimously. Guidelines cited: G.1.5.
2. Counsel advised the Commission pursuant to 25 O.S. Section 307 (B) (4) to engage in confidential communication with legal counsel concerning the lawsuit filed with touches upon the McBirney Mansion Scenic, Open Space, and Architectural Façade Easement. Motion to enter Executive Session was made by Turner, seconded by Blackburn and unanimously approved. The Body entered Executive Session.

3. Following executive Session, vote to resume the public meeting was approved and the Commission resumed its public status.

C. Reports
   1. Staff
      No report
   2. Chair
      No report
   3. Committees
      a) Rules and Regulations
         No report
      b) Outreach
         No report

D. New Business
   None

E. Announcements and Future Agenda Items
   No report

F. Adjournment
   Meeting was adjourned at 12:35 p.m. by Chairman Shears.