TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Tuesday, August 27, 2013, 4:30 pm
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters
   1. Call to Order and Verification of Quorum
      Chairman Shears called the Regular Meeting to order at 4:30 p.m.

      Members Present
      Robert Shears, Chairman
      Jim Turner, Vice Chair
      Kristen Bergman, Secretary
      Susan McKee
      Mary Lee Townsend

      Members Absent
      David Blackburn
      Jack Hodgson
      David Pounds

      Staff Present
      Amanda DeCort, Monty McElroy, Bob Edmiston

      Others Present
      Rod Yancy, Chip Atkins, DeAnna Christ, Rob Gallant, Cherrie Cook, Sally Davies

   2. Approval of Minutes from August 8, 2013
      Commissioner Townsend made a motion to approve Regular Meeting Minutes from August 8, with spellcheck corrections. Commissioner McKee seconded the motion. The motion was approved unanimously.

      Vote: Regular Meeting Minutes from August 08, 2013
      In Favor  Opposed  Abstaining  Not Present
      1. Bergman  None  None  None
      2. McKee  None  None  None
      3. Shears  None  None  None
      4. Townsend  None  None  None
      5. Turner  None  None  None
3. Disclosure of Conflicts of Interest
   No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items
1. COA-13-022 / 1618 S. Rockford Avenue (Swan Lake)
   Applicant: Miriam Young
   COA Subcommittee Review Date: August 20, 2013
   Request:
   Install 10 solar panels along yard on south side of house.

   Monty McElroy presented Ms. Young’s Certificate of Appropriateness
   application to the Commission and read the applicable guidelines. Ms.
   Christ from Ion Energy Company was present to answer questions.

   Vice Chairman Turner gave a report of the COA Subcommittee review of
   the proposal.

   Commissioner Townsend made a motion to approve the application.
   Commissioner McKee seconded the motion. Chairman Shears asked for
   a vote on the motion.

   **Vote: 1618 S. Rockford Avenue (Swan Lake)**
   In Favor | Opposed | Abstaining | Not Present
   1. McKee   | Bergman | None       | None
   2. Shears  |         |            |            
   3. Townsend|         |            |            
   4. Turner  |         |            |            
   The motion to approve was approved by majority. Guideline cited: B.7.3.

2. COA-13-023 / 1115 E. 16th Street (North Maple Ridge)
   Applicant: Bob Gallant
   COA Subcommittee Review Date: None
   Request:
   Remove 4 windows on upstairs sleeping porch and fill with wooden
   panels to match design of panels below windows.

   Monty McElroy presented Mr. Gallant’s Certificate of Appropriateness
   application to the Commission and read the applicable guidelines. Mr.
   Gallant was present to answer questions.

   Commissioner Turner made a motion to approve the application.
   Commissioner Townsend seconded the motion. Chairman Shears asked
   for a vote on the motion.
Vote: 1115 E. 16th Street (North Maple Ridge)

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The motion to approve was approved unanimously. Guideline cited: A.1.3 and A.4.2.

3. COA-13-024 / 1612 S. St. Louis Avenue (Swan Lake)

Applicant: Chip Atkins

- COA Subcommittee Review Date: None
- Work started prior to COA application

Request:
- Construct wooden front porch rails.

Monty McElroy presented Mr. Atkins’ Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Atkins was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner McKee seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1612 S. St. Louis Avenue (Swan Lake)

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The motion to approve was approved unanimously. Guideline cited: A.6.4 and A.6.5.

4. Discussion and possible action concerning McBirney Mansion easement.

Commissioners were briefed by Ms. DeCort and Attorney Edmiston on the pending foreclosure action brought against the heirs of the McBirney Mansion. A brief discussion was also held regarding the Scenic, Open Space, and Architectural Façade Easement. Commissioners decided to add discussion of the McBirney Mansion during executive session to future agenda items.

5. Discussion and possible action concerning downtown demolition and parking ordinance.
Amanda DeCort presented a slide show of downtown buildings that have been demolished for surface parking lots and discussed the concerns of losing our valuable historic resources.

C. Reports

1. Staff
   Amanda DeCort gave an update on the Barnard Elementary School site. She mentioned that the evening before, a development group had presented a proposed residential development to neighbors adjoining the former school site. Requests for Proposals are due to Tulsa Public Schools by September 19 for review.

2. Chair
   No report

3. Committees
   a) Rules and Regulations
      Commissioner Townsend reported that the committee will be meeting to streamline guidelines and discuss HP overlay on new neighborhoods in the future.

   b) Outreach
      No report

D. New Business
   None

E. Announcements and Future Agenda Items
   1. Place the McBriney Mansion as a future agenda item for further discussion in executive session.

F. Adjournment
   Meeting was adjourned at 6:01 p.m. by Chairman Shears.