



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, July 11, 2013, 11:00 am

City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman Shears called the Regular Meeting to order at 11:02 p.m.

Members Present

Robert Shears, Chairman
Jim Turner, Vice Chair
David Blackburn
Susan McKee
Mary Lee Townsend

Members Absent

Kristen Bergman, Secretary
Jack Hodgson
David Pounds

Staff Present

Amanda DeCort, Bob Edmiston, Monty McElroy

Others Present

Donna Smith, Tony and Brenda Laizure, Mark Burns, Nik Hooper

2. Approval of Minutes from June 25, 2013

Commissioner Turner made a motion to approve Regular Meeting Minutes from June 25. Commissioner Townsend seconded the motion. The motion was approved unanimously.

Vote: Regular Meeting Minutes from June 13, 2013

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. McKee			
3. Shears			
4. Townsend			
5. Turner			

3. Disclosure of Conflicts of Interest
No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-13-015 / 1543 Swan Drive (Swan Lake)

Applicant: Tony and Brenda Laizure

COA Subcommittee Review Date: None

Request:

Replace upstairs deck windows and door with exterior folding doors.

Monty McElroy presented Mr. and Mrs. Laizure's Certificate of Appropriateness application to the Commission and read the application to the Commission and read the applicable guidelines. Mr. and Mrs. Laizure were present to answer questions.

Commissioner Turner made a motion to approve the application. Commissioner Townsend seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1543 Swan Drive (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. McKee			
3. Shears			
4. Townsend			
5. Turner			

The motion to Approve was Approved Unanimously. Guidelines cited: A.3.1 and B.3.3

2. COA-13-016 / 1613 S. St. Louis Avenue (Swan Lake)

Applicant: Mark Burns

COA Subcommittee Review Date: None

Request:

Remove metal porch rails and replace with wooden rails.

Monty McElroy presented Mr. Burns' Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Burns was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1613 S. St. Louis Avenue (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. McKee			
3. Shears			
4. Townsend			
5. Turner			

The motion to Approve was Approved Unanimously. Guidelines cited: A.6.1, A.6.3 and A.6.4.

3. COA-13-017 / 1604 S. Victor Avenue (Yorktown)

Applicant: Donna Smith for Perry Properties

COA Subcommittee Review Date: None

Work started prior to COA application

Request:

Remove screened porch materials and add wooden rails.

Monty McElroy presented Mrs. Smith's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mrs. Smith was present to answer questions.

Commissioner Turner made a motion to approve the application. Commissioner Townsend seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1613 S. St. Louis Avenue (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Turner	1. Blackburn	None	None
	2. McKee		
	3. Shears		
	4. Townsend		

The motion to Approve was Opposed by majority. Guidelines cited: A.6.1, A.6.3. and A.6.4.

Commissioners discussed the new railings and consensus was that the design style was not in keeping with the architectural style of the house. They suggested the applicant bring back another proposal for a wood railing.

Commissioner Blackburn made a motion to Deny the application. Commissioner Townsend seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1613 S. St. Louis Avenue (Swan Lake)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	Turner	None	None
2. McKee			
3. Shears			
4. Townsend			

The motion to Deny was Approved by majority. Guidelines: A.6.1. A.6.3 and A.6.4.

4. COA-13-018 / 1746 S. St. Louis (Swan Lake)

Applicant: Nik Hooper

COA Subcommittee Review Date: None

Work started prior to COA application

Request:

Demolish carport and replace with a 2- story garage/bedroom to front of house according to plans submitted.

Monty McElroy presented Mr. Hooper's Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Hooper was present to answer questions.

Commissioner Turner reported on the two COA Subcommittee meetings with Mr. Hooper and the design changes that he made. He stated that the Subcommittee recommended sending his proposal to the full TPC Commission.

Commissioner discussed the application and agreed to the proposed design as long as the windows had exterior muntins.

Commissioner Townsend made a motion to approve the application, with the condition that all windows must have exterior muntins.

Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1155 N. Denver Avenue (Brady Heights)

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. McKee			
3. Shears			
4. Townsend			
5. Turner			

The motion to Approve was Approved Unanimously. Guidelines cited: B.1.2, B.1.2, B.1.3, B.1.4, B.2.1, B.2.2, B.3.1, and B.3.3.

5. Counsel advised the Commission pursuant to 25 O.S. Section 307 (B) (4) that public discussion of the pending lawsuit issues would seriously impair the City's ability to properly pursue the litigation requirements. Motion to enter Executive Session was made by Turner, seconded by Blackburn and unanimously approved. The Body entered Executive Session.

6. Following executive Session, vote to resume the public meeting was approved and the Commission resumed its public status.

C. Reports

1. Staff

Amanda DeCort gave updates on the progress of the new zoning code and on the Tulsa Club.

2. Chair

No report

3. Committees

a) Rules and Regulations

Commissioner Townsend mentioned that the committee was currently in limbo.

b) Outreach

No report

D. New Business

None

E. Announcements and Future Agenda Items

None

F. Adjournment

Meeting was adjourned at 12:22 p.m. by Chairman Shears.