A. Opening Matters  
1. Call to Order and Verification of Quorum  
Chairman Shears called the Regular Meeting to order at 11:02a.m.

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Members Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Shears, Chairman</td>
<td>Kristen Bergman, Secretary</td>
</tr>
<tr>
<td>Jim Turner, Vice Chair</td>
<td>Jack Hodgson</td>
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<tr>
<td>David Blackburn</td>
<td>Shelby Navarro</td>
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<td>Susan McKee</td>
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<td>David Pounds</td>
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<td>Mary Lee Townsend</td>
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Staff Present  
Amanda DeCort, Janine VanValkenburgh, Monty McElroy

Others Present  
Tim and Cindy Webster, Steve Baker, Paul White, Paxton Davis

2. Approval of Minutes from May 9, 2013  
Commissioner Townsend made a motion to approve Regular Meeting Minutes from May 9. Commissioner Pounds seconded the motion. The motion was approved unanimously.

Vote: Regular Meeting Minutes from May 9, 2013  

<table>
<thead>
<tr>
<th>In Favor</th>
<th>Opposed</th>
<th>Abstaining</th>
<th>Not Present</th>
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<tbody>
<tr>
<td>1. Blackburn</td>
<td>None</td>
<td>None</td>
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<td>2. McKee</td>
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<td>3. Pounds</td>
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<td>4. Shears</td>
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<td>5. Townsend</td>
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<tr>
<td>6. Turner</td>
<td>None</td>
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3. Disclosure of Conflicts of Interest
   No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. **COA-13-010 / 2016 E. 19th Street** (Yorktown)
   Applicant: Steve Baker
   **COA Subcommittee Review Date: None**
   Request:
   Replace existing concrete retaining wall with a brick-faced concrete block wall.

   Monty McElroy presented Mr. Baker’s Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Baker was present to answer questions.

   Commissioner Townsend made a motion to approve the application. Commissioner Turner seconded the motion. Chairman Shears asked for a vote on the motion.

   **Vote: 2016 E. 19th Street** (Yorktown)

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<thead>
<tr>
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<td>McKee</td>
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<td>Turner</td>
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   The motion to Approve was Approved Unanimously.
   Guidelines cited: G.1.3 and G.1.5.

2. **COA-13-011 / 1705 S. Norfolk Avenue** (North Maple Ridge)
   Applicant: Tim & Cindy Webster
   **COA Subcommittee Review Date: None**
   Request:
   Replace existing wood porch railings and balusters with new wood railings and balusters.

   Monty McElroy presented Mr. and Mrs. Webster’s Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. and Mrs. Webster were present to answer questions.

   Commissioner Townsend made a motion to approve the application. Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.
Vote: 1705 S. Norfolk Avenue (North Maple Ridge)

In Favor | Opposed | Abstaining | Not Present
---|---|---|---
1. Blackburn | None | None | None
2. McKee | None | None | None
3. Pounds | None | None | None
4. Shears | None | None | None
5. Townsend | None | None | None
6. Turner | None | None | None

The motion to Approve was Approved Unanimously.
Guidelines cited: A.6.1, A.6.3 and A.6.4

3. COA-13-012 / 1020 E. 20th Street (North Maple Ridge)
Applicant: Paxton Davis for Burnett Inc.

COA Subcommittee Review Date: None

Request:
Replace remaining original windows with new fiberglass windows with exterior muntins to match original patterns. (Continuation of window renovation started last year).

Monty McElroy presented Mr. Davis’s Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. Davis was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.

Vote: 1020 E. 20th Street (North Maple Ridge)

In Favor | Opposed | Abstaining | Not Present
---|---|---|---
1. Blackburn | 1. McKee | None | None
2. Pounds | None | None | None
3. Shears | None | None | None
4. Townsend | None | None | None
5. Turner | None | None | None

The motion to Approve was Approved Unanimously.

4. COA-13-013 / 628 N. Cheyenne Avenue (Brady Heights)
Applicant: Paul White

COA Subcommittee Review Date: None

Request:
1. Install 3’ high metal fence around front yard.
2. Rebuild top part of chimney to historically appropriate height and appearance.
Monty McElroy presented Mr. White’s Certificate of Appropriateness application to the Commission and read the applicable guidelines. Mr. White was present to answer questions.

Commissioner Townsend made a motion to approve the application. Commissioner Blackburn seconded the motion. Chairman Shears asked for a vote on the motion.

**Vote: 628 N. Cheyenne (Brady Heights)**

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The motion to Approve was Approved Unanimously.

C. Reports
   1. Staff
      Amanda DeCort reported on the State Historic Preservation Conference in Perry, OK.
      Attorney Janine VanValkenburgh gave an update on the status of the Tulsa Club.
   2. Chair
      No report.
   3. Committees
      a) Rules & Regulations
         No report
      b) Outreach
         No report

D. New Business
   **NONE**

E. Announcements and Future Agenda Items
   None

F. Adjournment
   Meeting was adjourned at 11:42 a.m. by Chairman Shears.