TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Tuesday, March 26, 2013, 4:30 pm
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters
1. Call to Order and Verification of Quorum
   Chairman Shears called the Regular Meeting to order at 4:30 p.m.

   **Members Present**
   Robert Shears, Chair
   Kristen Bergman, Secretary
   David Blackburn
   Jack Hodgson
   Susan McKee
   Shelby Navarro
   David Pounds
   Mary Lee Townsend

   **Members Absent**
   Jim Turner, Vice Chair

   **Staff Present**
   Amanda DeCort, Bob Edmiston, Monty McElroy

   **Others Present**
   Jim East

2. Approval of Minutes from March 14, 2013
   Commissioner Hodgson made a motion to approve Regular Meeting Minutes from March 14. Commissioner Townsend seconded the motion. The motion was approved by a majority of the members present.

   **Vote: Regular Meeting Minutes from March 14, 2013**

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PROJECT PLANS ARE AVAILABLE IN THE CITY OF TULSA PLANNING DEPARTMENT OFFICE FOR REVIEW.

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3. Disclosure of Conflicts of Interest
   No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items
1. **COA-13-005 / 773 N. Denver Avenue** (Brady Heights)
   Applicant: Matthew Holland
   **COA Subcommittee Review Date:** None
   **Request:**
   Add new wood shutters and window boxes to front and north sides of house per plans submitted.

   **Vote:** 773 N. Denver Avenue (Brady Heights)
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   The motion was **Approved** unanimously. Guidelines cited: A.1.3, A.1.4, and A.7.2.

C. Reports
1. **Staff**
   Amanda DeCort reported that the Sunset Park HP Zoning letter and ballot have been drafted. Packets will be mailed to property owners April 8th with the deadline to return the letters by May 8th. She also mentioned that she met with the Communications Department regarding a video featuring downtown Historic Tax Credit projects and another featuring the City’s two Main St. programs. She is working with the Tulsa Chamber regarding Historic Tax Credit legislation. She also mentioned that Dr. Blackburn, the State Historic Preservation Officer, reported that SHPO is working on edits to the Greenwood nomination and will send it back to the National Park Service in the next few weeks.

2. **Chair**
   None

3. **Committees**
   a. **Rules & Regulations**
      Commissioner Townsend noted that the committee would have more to report after the next Rules & Regs meeting.
   b. **Outreach**
      None

D. New Business
No new business.

E. Announcements and Future Agenda Items
Chairman Shears announced that Preservation Oklahoma will be holding its “Most Endangered 2013” event at the State Capital on April 10 with an Official Unveiling at 2:00 pm, a walking tour of the Plaza District at 4:30 pm and a reception and silent auction from 5:30 to 7:00 pm.

F. Adjournment
Meeting was adjourned at 4:47 pm by Chairman Shears.

The proceedings of the Tulsa Preservation Commission Regular Meeting of March 26, 2013 were recorded. The meeting minutes were transcribed by Monty McElroy. Minutes approved by the TPC on April 11, 2013.