TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Tuesday, January 24, 2012, 4:30 p.m.
City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON JANUARY 23, 2012 AT 4:31 PM.

A. Opening Matters

1. Call to Order and Verification of Quorum
   Vice Chairman Shears called the Regular Meeting to order at 4:30 p.m.

   Members Present
   Robert Shears, Vice-Chair
   Susan McKee, Secretary
   David Blackburn
   Jack Hodgson
   Matt King
   Mary Lee Townsend

   Members Absent
   Kristen Bergman, Chairman
   Barbara Smallwood
   Jim Turner

   Staff Present
   Amanda DeCort, Bob Edmiston, Monty McElroy

   Others Present
   Guy C. Hall, 1732 S. St. Louis Avenue; Tim Williams, Brady Heights; Paul White, Brady Heights; Nathan Pickard, Brady Heights; Bob Kolibas, City of Tulsa; Celina Burnhardt, Brady Heights Neighborhood Association; Chad Smith, City of Tulsa.

2. Approval of Regular Meeting Minutes of January 12, 2012
   Commissioner Townsend made a motion to approve the Regular Meeting Minutes for January 12, 2012. Commissioner King seconded. Vice Chairman Shears called for a vote on the motion. The motion was approved by majority of members present.
3. Disclosure of Conflicts of Interest
   No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-12-003 / 1732 S. St. Louis Avenue (Swan Lake)
   Applicants: Guy and Lynne Hall
   COA Subcommittee Review Date: None
   Request: Construct stacked masonry retaining wall around front and side yards of residence.

   Monty McElroy presented the Halls’ Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Hall was present to answer questions.

   Commissioner Townsend made a motion to approve the application with no conditions. Commissioner King seconded the motion. Vice Chairman Shears asked for a vote on the motion.

   Vote: 1732 S. St. Louis Avenue
   In Favor                  Opposed                  Abstaining                Not Present
   1. Blackburn             None                      None                     None
   2. Hodgson               None                      None                     None
   3. King                  None                      None                     None
   4. McKee                None                      None                     None
   5. Shears                None                      None                     None
   6. Townsend             None                      None                     None

   The motion was Approved by members present and voting. Swan Lake Guidelines cited: C1.1.5.

2. COA-12-004 / 1157 North Denver Avenue (Brady Heights)
   Applicant: Hugh Abercrombie
   COA Subcommittee Review Date: None
   Request: Replace existing front door and side lights, not original to the house, with a new Colonial Revival-style paneled wood door and side lights.
Monty McElroy presented Mr. Abercrombie’s Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Abercrombie was unable to attend the meeting.

Commissioner King made a motion to approve the application with no conditions. Commissioner Hodgson seconded the motion. Vice Chairman Shears asked for a vote on the motion.

Vote: 1157 North Denver Avenue

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The motion was Approved by members present and voting.


3. COA-12-004 / Brady Heights Neighborhood (Brady Heights)
Applicant: Nathan Pickard for Brady Heights Neighborhood Association
COA Subcommittee Review Date: None
Request: Install historic marker signs throughout neighborhood at specific locations.

Amanda DeCort presented Mr. Pickard’s Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Pickard was present to answer questions.

Commissioner King made a motion to approve the application with no conditions. Commissioner Townsend seconded the motion. Vice Chairman Shears asked for a vote on the motion.

Vote: Brady Heights Neighborhood

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The motion was Approved by members present and voting. Brady Heights Guidelines cited: New Construction or Moving Structures into the Brady Heights Historic District, Building Site, 7, Signage.

A. Reports

1. Staff Report
   No report.

2. Chair Report
   No report.

3. Committee Reports

   a. Rules & Regulations
      Commissioner Townsend reported that the Committee has a meeting scheduled for February 8, 2012 from 3:00 pm to 4:00 pm.

   b. Outreach
      No report.

   c. Design Guidelines
      No report.

C. New Business
Commissioners initiated discussion concerning the hiring of a full-time staff person in a Planner I position whose primary duty would be to oversee the Certificate of Appropriateness process. The Commissioners agreed to direct staff to prepare and submit a formal written request to the City of Tulsa’s Director of Planning and Economic Development to create the position.

D. Announcements and Future Agenda Items
   None

E. Adjournment
   Vice Chairman Shears adjourned the meeting at 5:12 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of January 24, 2012 were recorded. The meeting minutes were transcribed by Monty McElroy. Minutes approved by the TPC on February 28, 2012.