



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Tuesday, January 24, 2012, 4:30 p.m.
City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON JANUARY 23, 2012 AT 4:31 PM.

A. Opening Matters

1. Call to Order and Verification of Quorum

Vice Chairman Shears called the Regular Meeting to order at 4:30 p.m.

Members Present

Robert Shears, Vice-Chair
Susan McKee, Secretary
David Blackburn
Jack Hodgson
Matt King
Mary Lee Townsend

Members Absent

Kristen Bergman, Chairman
Barbara Smallwood
Jim Turner

Staff Present

Amanda DeCort, Bob Edmiston, Monty McElroy

Others Present

Guy C. Hall, 1732 S. St. Louis Avenue; Tim Williams, Brady Heights; Paul White, Brady Heights; Nathan Pickard, Brady Heights; Bob Kolibas, City of Tulsa; Celina Burnhardt, Brady Heights Neighborhood Association; Chad Smith, City of Tulsa.

2. Approval of Regular Meeting Minutes of January 12, 2012

Commissioner Townsend made a motion to approve the Regular Meeting Minutes for January 12, 2012. Commissioner King seconded. Vice Chairman Shears called for a vote on the motion. The motion was approved by majority of members present.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Shears			
6. Townsend			

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-12-003 / 1732 S. St. Louis Avenue (Swan Lake)

Applicants: Guy and Lynne Hall

COA *Subcommittee Review Date: None*

Request: Construct stacked masonry retaining wall around front and side yards of residence.

Monty McElroy presented the Halls' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Hall was present to answer questions.

Commissioner Townsend made a motion to approve the application with no conditions. Commissioner King seconded the motion. Vice Chairman Shears asked for a vote on the motion.

Vote: 1732 S. St. Louis Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Shears			
6. Townsend			

The motion was **Approved** by members present and voting.

Swan Lake Guidelines cited: C1.1.5.

2. COA-12-004 / 1157 North Denver Avenue (Brady Heights)

Applicant: Hugh Abercrombie

COA *Subcommittee Review Date: None*

Request: Replace existing front door and side lights, not original to the house, with a new Colonial Revival-style paneled wood door and side lights.

Monty McElroy presented Mr. Abercrombie's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Abercrombie was unable to attend the meeting.

Commissioner King made a motion to approve the application with no conditions. Commissioner Hodgson seconded the motion. Vice Chairman Shears asked for a vote on the motion.

Vote: 1157 North Denver Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Shears			
6. Townsend			

The motion was **Approved** by members present and voting.
Brady Heights Guidelines cited: Windows and Doors, Second Preference.

3. COA-12-004 / Brady Heights Neighborhood (Brady Heights)
Applicant: Nathan Pickard for Brady Heights Neighborhood Association
COA *Subcommittee Review Date: None*
Request: Install historic marker signs throughout neighborhood at specific locations.

Amanda DeCort presented Mr. Pickard's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Pickard was present to answer questions.

Commissioner King made a motion to approve the application with no conditions. Commissioner Townsend seconded the motion. Vice Chairman Shears asked for a vote on the motion.

Vote: Brady Heights Neighborhood

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Blackburn	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Shears			
6. Townsend			

The motion was **Approved** by members present and voting.
Brady Heights Guidelines cited: New Construction or Moving Structures into the Brady Heights Historic District, Building Site, 7, Signage.

A. Reports

1. Staff Report

No report.

2. Chair Report

No report.

3. Committee Reports

a. Rules & Regulations

Commissioner Townsend reported that the Committee has a meeting scheduled for February 8, 2012 from 3:00 pm to 4:00 pm.

b. Outreach

No report.

c. Design Guidelines

No report.

C. New Business

Commissioners initiated discussion concerning the hiring of a full-time staff person in a Planner I position whose primary duty would be to oversee the Certificate of Appropriateness process. The Commissioners agreed to direct staff to prepare and submit a formal written request to the City of Tulsa's Director of Planning and Economic Development to create the position.

D. Announcements and Future Agenda Items

None

E. Adjournment

Vice Chairman Shears adjourned the meeting at 5:12 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of January 24, 2012 were recorded. The meeting minutes were transcribed by Monty McElroy. Minutes approved by the TPC on February 28, 2012.