



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

THURSDAY, JUNE 14, 2012, 11:00 A.M.

City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND STREET, TULSA, OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT, ON JUNE 13, 2012 AT 10:57 A.M.

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman Bergman called the Regular Meeting to order at 11:01 a.m.

Members Present

Kristen Bergman, Chairman
Robert Shears, Vice-Chair
Susan McKee, Secretary
David Blackburn
Jack Hodgson

Members Absent

Matt King
Barbara Smallwood
Mary Lee Townsend
Jim Turner

Staff Present

Amanda DeCort, Attorney Bob Edmiston, Monty McElroy

Others Present

James Newell, Mark Bragg and Patsy Bragg.

2. Approval of Regular Meeting Minutes of May 22, 2012

Commissioner Blackburn made a motion to approve the Regular Meeting Minutes for May 22. Commissioner Shears seconded. Chairman Bergman called for a vote on the motion. The motion was approved by a majority of members present and voting.

In Favor

1. Bergman
2. Blackburn
3. Hodgson
4. Shears

Opposed

None

Abstaining

McKee

Not Present

None

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-12-020 / 1621 S. Detroit Avenue (North Maple Ridge)

Applicant: Mark Bragg

COA Subcommittee Review Date: June 7, 2012

Request:

Construct one-story addition and add dormer to rear elevation according to plans submitted.

Monty McElroy presented Mr. Bragg’s Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Bragg was present to answer questions.

Commissioner Shears made a motion to approve the application. Commissioner Hodgson seconded the motion. Chairman Bergman asked for a vote on the motion.

Vote: 1621 S. Detroit Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Blackburn			
3. Hodgson			
4. McKee			
5. Shears			

The motion was **Approved Unanimously**. North Maple Ridge Guidelines cited: Additions, General Requirements 1.0.1, 1.0.2, 1.0.3; Building Materials and Elements 1.2.1, 1.2.2, Roofs 1.3.1, 1.3.2; Rehabilitation, Windows and Doors 1.2.3, 1.2.4, 1.2.5, 1.2.6, 1.2.8.

2. COA-12-021 / 1760 S. Quincy Avenue (Swan Lake)

Applicant: Casey Goodwin

Part I:

COA Subcommittee Review Date: June 7, 2012

Work started prior to COA application

Request:

Construct gabled portico over front entrance according to plans submitted.

Monty McElroy presented Mr. Goodwin’s Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. James Newell, employee of Mr. Goodwin, was present to answer questions for Mr. Goodwin.

Commissioner Shears made a motion to approve the application.
Commissioner Blackburn seconded the motion. Chairman Bergman asked for a vote on the motion.

Vote: 1760 S. Quincy Avenue – Part I

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Blackburn			
3. Hodgson			
4. McKee			
5. Shears			

The motion was **Approved Unanimously**. Swan Lake Guidelines cited: B1.0.1, B1.0.2, B1.0.3; B1.3.2; B1.2.1, B1.2.2.

3. COA-12-021 / 1760 S. Quincy Avenue (Swan Lake)

Applicant: Casey Goodwin

Part II:

COA Subcommittee Review Date: None

Request:

1. Replace wood casement windows with new aluminum-clad wood casement windows with exterior muntins to match existing patterns.
2. Replace wood French doors with new aluminum-clad wood French doors with exterior muntins to match existing patterns.
3. Replace wood plank no-light front door with new wood plank no-light front door, using original hardware.

Monty McElroy presented Mr. Goodwin's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. James Newell, employee of Mr. Goodwin, was present to answer questions for Mr. Goodwin.

Commissioner Hodgson made a motion to approve the application.
Commissioner Shears seconded the motion. Chairman Bergman asked for a vote on the motion.

Vote: 1760 S. Quincy Avenue – Part II

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Blackburn			
3. Hodgson			
4. McKee			
5. Shears			

The motion was **Approved Unanimously**. Swan Lake Guidelines cited: A1.2.1, A1.2.3, A1.2.4, and A1.2.5.

4. **COA-12-022/ 1121 N. Cheyenne Avenue** (Brady Heights)

Applicant: Paul and Carol Lambert

COA Subcommittee Review Date: None

Request:

Install one roof-mounted low-profile 10" diameter tubular skylight near rear of house.

Monty McElroy presented Mr. and Mrs. Lambert's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. and Mrs. Lambert were unable to attend the meeting.

Commissioner Blackburn made a motion to approve the application. Commissioner Shears seconded the motion. Chairman Bergman asked for a vote on the motion.

Vote: 1121 N. Cheyenne Avenue

In Favor

Opposed

Abstaining

Not Present

1. Bergman
2. Blackburn
3. Hodgson
4. McKee
5. Shears

None

None

None

The motion was **Approved Unanimously**. Brady Heights Guidelines cited: Roofs 1.

5. **COA-12-023/ 1014 N. Cheyenne Avenue** (Brady Heights)

Applicant: Hugh Abercrombie

COA Subcommittee Review Date: None

Request:

1. Replace non-original front door with wood French door likely to be original to the home.
2. Add one double-hung 1-over-1 wood window to both the north and west walls of rear porch addition, with dimensions and trim details to match original windows on the home, according to plans submitted.
3. Add 1-light wood exterior door to rear porch where door opening appears to have been located.
4. Fill in missing siding on rear porch addition with wood lap siding and trim to match original

Amanda DeCort presented Mr. Abercrombie's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Abercrombie was unable to attend the meeting.

Commissioner Shears made a motion to approve the application.
Commissioner Hodgson seconded the motion. Chairman Bergman asked for a vote on the motion.

Vote: 1014 N. Cheyenne Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Blackburn			
3. Hodgson			
4. McKee			
5. Shears			

The motion was **Approved Unanimously**. Brady Heights Guidelines cited: Windows and Doors, Preferred Option 1, Second Preference 1, 2, 3, 4; Building Wall Materials, Preferred Option 1, Second Preference 1, 2.

C. Reports

1. Staff Report

Amanda DeCort reported on the State Preservation Conference that was held in Tahlequah, OK the previous week. The Atlas Courtyard Marriott, Campbell Hotel, and Mayo 420 Lofts all received Citations of Merit. Also, the Civic Center and Blue Dome Historic Districts and the Sophian Plaza received certificates. Commissioners Bergman, King and Turner attended some of the sessions.

Amanda will be attending the National Alliance of Preservation Commissions Forum in Norfolk, VA, July 18 – 22.

Mr. Caylor has filed a BOA appeal to his COA denial for proposed new construction in Swan Lake.

She received a call from an abstract company concerning an HP Caveat that showed up in recent title work.

2. Chair Report

Chairman Bergman reported TMAPC will be reviewing the Unified Design Guidelines at a public hearing scheduled for July 11.

A public meeting for the Greenwood nomination will be held at 6:00 pm on July 31 at the Greenwood Cultural Center.

She mentioned that she recently attended an event at the Campbell Hotel and got to see several of the rooms. She recommended it as another nice option for folks coming in from out of town.

At the conference last week, she picked up Parliamentary Procedure Guidelines that should be very useful to TPC commissioners.

Sunset Park had a meeting after the last Unified Design Guidelines meeting last month. The meeting went very well and changes were incorporated. Sunset Park will start having their meetings to move their process forward as soon as TMAPC approves the basic Unified Design Guidelines.

3. Committee Reports

a) Rules & Regulations

No Report

b) Outreach

No Report

c) Design Guidelines

No Report other than what was mentioned in Chair Report above.

D. New Business

No new business.

E. Announcements and Future Agenda Items

None

F. Adjournment

Chairman Bergman adjourned the meeting at 12:01 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of June 14, 2012 were recorded. The meeting minutes were transcribed by Monty McElroy. Minutes approved by the TPC on July 12, 2012.