



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Thursday, November 10, 2011, 11:00 a.m.

City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON NOVEMBER 9, 2011 AT 10:28 AM.

A. Opening Matters

1. Call to Order and Verification of Quorum

Vice-Chair Bergman called the Regular Meeting to order at 11:04 a.m.

Members Present

Kristen Bergman, Vice-Chair
Robert Shears, Secretary
Jack Hodgson
Barbara Smallwood
Mary Lee Townsend
Jim Turner*

Members Absent

Matt King, Chairman
Susan McKee

Staff Present

Amanda DeCort, Bob Edmiston, Monty McElroy, Ed Sharrer

* Arrived late

2. Approval of Regular Meeting Minutes of October 25, 2011

Commissioner Townsend made a motion to approve the Regular Meeting Minutes for October 25, 2011. Commissioner Smallwood seconded. Vice-Chair Bergman called for a vote on the motion. The motion was approved unanimously by members present.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman 2. Hodgson 3. Shears 4. Smallwood 5. Townsend	None	None	1. Turner

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-11-044 / 633 N. Denver Avenue (Brady Heights)

Applicants: John & Lesa Smaligo

COA Subcommittee Review Date: None

Request: Install brick veneer on previously existing porch addition on south elevation of house, matching the soldier course detailing of the original porch, with a stone ledge/cap and one pillar at southeast corner matching the existing design and dimensions.

Mr. McElroy presented the Smaligos' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. The applicants were unable to attend the meeting.

Commissioner Townsend made a motion to approve the application with no conditions. Commissioner Smallwood seconded the motion. Vice-Chair Bergman asked for a vote on the motion.

Vote: 633 N. Denver Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman 2. Hodgson 3. Shears 4. Smallwood 5. Townsend	None	1. Turner	None

The motion was **Approved by Majority** of members present and voting.

Brady Heights Guidelines cited: Building Materials & Elements, 1; Porches, 1

2. **COA-11-045 / 1702 S. Detroit Avenue** (North Maple Ridge)

Applicants: Greg Raskin & Corey Williams

COA Subcommittee Review Date: None

Request: Replace existing front porch railing, not original to house, with new porch railing according to plans submitted.

Mr. Sharrer presented the applicants' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. The applicants were unable to attend the meeting.

Commissioner Smallwood made a motion to approve the application with no conditions. Commissioner Townsend seconded the motion. Vice-Chair Bergman asked for a vote on the motion.

Vote: 1702 S. Detroit Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Bergman	None	None	None
2. Hodgson			
3. Shears			
4. Smallwood			
5. Townsend			
6. Turner			

The motion was **Approved Unanimously** by members present and voting.
North Maple Ridge Guidelines cited: A1.0.1, A1.0.2, A1.4.2

C. Reports

1. Staff Report

Ms. DeCort reported on the new Certified Local Government (CLG) Budget breakdown for the 2011-2012 fiscal year, including two window workshops, surveys of Sunset Park and Reservoir Hill, staff training, printing and web hosting expenses.

Ms. DeCort reported that she is coordinating with Lynda Schwan at the State Historic Preservation Office on the intensive-level survey of Lortondale and the revised draft of the Greenwood District National Register Nomination. She also reported that the City's new Planning Director, Dawn Warrick, will start on December 16.

Mr. Sharrer distributed a copy of the 2012 TPC meeting schedule.

2. Chair Report

No report.

3. Committee Reports

a. Rules & Regulations

No report.

b. Outreach

Vice-Chair Bergman reported that the committee would not meet on Thursday, November 17th as previously scheduled.

c. Design Guidelines

Commissioner Smallwood reported that the original intent of the committee was to simply consolidate the five sets of design guidelines into a single, unified set. However, the neighborhoods are now suggesting more substantive content changes to the guidelines, which will require more public input. The committee plans to send out a postcard in January to all HP zoning district property owners to solicit input on the potential content changes at a meeting in February. This would allow the revised draft to be brought before the TPC for a vote in March.

D. New Business

None.

E. Announcements and Future Agenda Items

Vice-Chair Bergman noted that the Nominating Committee needs to be convened so elections can take place in December. She also led a discussion of the list of invitees for the TPC Holiday Party on December 8.

F. Adjournment

Vice-Chair Bergman adjourned the meeting at 11:35 a.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of November 17, 2011 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on December 8, 2011.