



# TULSA PRESERVATION COMMISSION

## REGULAR MEETING MINUTES

**Tuesday, June 28, 2011, 4:30 p.m.**

City Hall @ One Technology Center, 175 E. 2<sup>nd</sup> Street  
10<sup>th</sup> Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON JUNE 27, 2011 AT 3:29 PM.

### A. Opening Matters

#### 1. Call to Order and Verification of Quorum

Chairman King called the Regular Meeting to order at 4:33 p.m.

##### Members Present

Matt King, Chairman  
Robert Shears, Secretary  
Charles Gilmore  
Jack Hodgson  
Anne Pollard  
Barbara Smallwood  
Mary Lee Townsend

##### Members Absent

Kristen Bergman, Vice-Chair  
Susan McKee  
Jim Turner

##### Staff Present

Amanda DeCort, Ed Sharrer  
\* Arrived late

#### 2. Approval of Regular Meeting Minutes of June 9, 2011

Commissioner Townsend made a motion to approve the Regular Meeting Minutes for June 9, 2011. Commissioner Hodgson seconded. Chairman King called for a vote on the motion. The motion was approved by a majority of members present.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore 2. Hodgson 3. Pollard 4. Shears 5. Smallwood 6. Townsend	None	1. King	None

### 3. Disclosure of Conflicts of Interest

Chairman King reported a conflict of interest with the second actionable item on the agenda and would recuse himself during discussion and voting.

## B. Actionable Items

### 1. National Register Nomination – Civic Center Historic District

Cathy Ambler, Preservation Consultant, gave a presentation on the Civic Center Historic District. Ms. Ambler noted the many plans for a centralized civic center dating all the way back to 1924. The earliest development of the current Civic Center dates to the 1950s with construction continuing through the 1960s into the early 1970s.

Lynda Schwan, Architectural Historian with the Oklahoma State Historic Preservation Office, noted that one objection to the nomination has been registered with her office.

Chairman King made a motion to find the Civic Center Historic District eligible for the National Register of Historic Places and forward the nomination to the State Historic Preservation Office. Commissioner Smallwood seconded the motion. Chairman King asked for a vote on the motion.

Vote: Civic Center Historic District

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore 2. Hodgson 3. King 4. Pollard 5. Shears 6. Smallwood 7. Townsend	None	None	None

The motion was **Approved Unanimously** by members present and voting.

**2. COA-11-031 / Lee Elementary School (North Maple Ridge)**

Applicant: Tulsa Public Schools

COA Subcommittee Review Date: June 21, 2011

Request: Construct cafeteria addition on west side of building according to plans submitted.

Chairman King recused himself from the meeting and left the room.  
Commissioner Shears led the review of this COA application.

Mr. Sharrer presented the Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Gould, architect with Kinslow, Keith and Todd, and Mr. LaBass, Tulsa Public Schools, were present to answer questions.

Commissioner Shears gave the COA Subcommittee report. The COA Subcommittee found the application to be complete and recommended approval. Commissioner Shears made a motion to approve the application with no conditions. Commissioner Smallwood seconded the motion. Commissioner Shears asked for a vote on the motion.

Vote: Lee Elementary School

**In Favor**

1. Gilmore
2. Hodgson
3. Pollard
4. Shears
5. Smallwood
6. Townsend

**Opposed**

None

**Abstaining**

None

**Not Present**

1. King

The motion was **Approved Unanimously** by members present and voting.

North Maple Ridge Guidelines cited: B1.0.1–B1.0.3, B1.1.1, B1.2.1, B1.2.2, B1.3.2

**3. COA-11-032 / 211 W. Latimer Street (Brady Heights)**

Applicant: Ann Milligan

COA Subcommittee Review Date: None

Request: Replace existing front door, not original to house, with new Craftsman-style front door.

Chairman King rejoined the meeting.

Mr. Sharrer presented Ms. Milligan's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Milligan was present to answer questions from the Commission.

Commissioner Gilmore made a motion to approve the application with no conditions. Commissioner Hodgson seconded the motion. Chairman King asked for a vote on the motion.

Vote: 211 W. Latimer Street

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore	None	None	None
2. Hodgson			
3. King			
4. Pollard			
5. Shears			
6. Smallwood			
7. Townsend			

The motion was **Approved Unanimously** by members present and voting.  
Brady Heights Guidelines cited: Windows and Doors, Second Preference, 1

### C. Reports

#### 1. Staff Report

No report.

#### 2. Chair Report

No report.

#### 3. Committee Reports

##### a. Rules & Regulations

Commissioner Gilmore reported that the committee would meet the following day at 10:45am in City Hall.

##### b. Outreach

Ms. DeCort reported that she would lead a tour of historic Tulsa neighborhoods for 30 realtors the following day. In addition, she reported the committee is soliciting nominations for the TPC Preservation Awards which will be awarded in September.

##### c. Design Guidelines

Commissioner Smallwood reported that the committee would meet on Friday, July 1, at 9:30am in City Hall. She feels that the committee would likely be able to produce a draft after only one or two more meetings.

**D. New Business**

None.

**E. Announcements and Future Agenda Items**

None.

**F. Adjournment**

Chairman King adjourned the meeting at 5:29 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of June 28, 2011 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on July 14, 2011.