



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Tuesday, March 22, 2011, 4:30 p.m.

City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON MARCH 21, 2011 AT 2:07 PM.

A. Opening Matters

1. Call to Order and Verification of Quorum

Chairman King called the Regular Meeting to order at 4:30 p.m.

Members Present

Matt King, Chairman
Robert Shears, Secretary
Charles Gilmore
Jack Hodgson
Susan McKee
Anne Pollard
Barbara Smallwood
Mary Lee Townsend
Jim Turner*

Members Absent

Kristen Bergman, Vice-Chair
Pamela Curtis

Staff Present

Patrick Boulden, Amanda DeCort, Ed Sharrer
* Arrived late

2. Approval of Regular Meeting Minutes of March 10, 2011

Commissioner Smallwood made a motion to approve the Regular Meeting Minutes for March 10, 2011 with corrections from Commissioners Gilmore and McKee. Commissioner McKee seconded. Chairman King called for a vote on the motion. The motion was approved unanimously by members present.

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Pollard			
6. Shears			
7. Smallwood			
8. Townsend			
9. Turner			

3. Disclosure of Conflicts of Interest

No one reported a conflict of interest with the proposals on the agenda.

B. Actionable Items

1. COA-11-013 / 1725 S. Yorktown Avenue (Yorktown)

Applicant: William Ramsay

Request: Replace existing front door with new Craftsman-style door.

Mr. Sharrer presented Mr. Ramsay's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Mr. Ramsay was not present. Commissioner Gilmore made a motion to approve the application with no conditions. Commissioner Pollard seconded the motion. Chairman King asked for a vote on the motion.

Vote: 1725 S. Yorktown Avenue

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Pollard			
6. Shears			
7. Smallwood			
8. Townsend			
9. Turner			

The motion was **Approved Unanimously** by members present and voting.

Yorktown Guidelines cited: A1.0.1

2. COA-11-014 / 2223 E. 19th Street (Yorktown)

Applicant: Janet Kellogg

Request, Part 1: Replace existing metal porch railing, not original to house, with wood porch railing according to plans submitted.

Mr. Sharrer presented all three parts of Ms. Kellogg's Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. Kellogg was present to answer questions. Commissioner Turner made a motion to approve part one of the application with no conditions. Commissioner Smallwood seconded the motion. Chairman King asked for a vote on the motion.

Vote: 2223 E. 19th Street, Part 1

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Pollard			
6. Shears			
7. Smallwood			
8. Townsend			
9. Turner			

The motion was **Approved Unanimously** by members present and voting.
Yorktown Guidelines cited: A1.0.1

Request, Part 2: Replace existing front door, not original to house, with vintage wood door with stained glass window.

Commissioner Smallwood made a motion to approve part two of the application with no conditions. Commissioner McKee seconded the motion. Chairman King asked for a vote on the motion.

Vote: 2223 E. 19th Street, Part 2

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Pollard			
6. Shears			
7. Smallwood			
8. Townsend			
9. Turner			

The motion was **Approved Unanimously** by members present and voting.
Yorktown Guidelines cited: A1.0.1

Request, Part 3: Install flush-mount Craftsman-style light fixture on front porch ceiling.

Commissioner Smallwood made a motion to approve part three of the application with no conditions. Commissioner McKee seconded the motion. Chairman King asked for a vote on the motion.

Vote: 2223 E. 19th Street, Part 3

<u>In Favor</u>	<u>Opposed</u>	<u>Abstaining</u>	<u>Not Present</u>
1. Gilmore	None	None	None
2. Hodgson			
3. King			
4. McKee			
5. Pollard			
6. Shears			
7. Smallwood			
8. Townsend			
9. Turner			

The motion was **Approved Unanimously** by members present and voting.
Yorktown Guidelines cited: A1.0.1

C. Reports

1. Staff Report

Ms. DeCort reported that she and Lynda Schwan from the State Historic Preservation Office met earlier in the day with the North Tulsa Historical Society to discuss potential National Register Nominations for the Greenwood District and Rentie Grove Baptist Church. Based on the conversations, a Request for Proposals for the Greenwood District Nomination will be distributed this week. Ms. DeCort asked if any Commissioners would be interested in serving on the vendor selection committee.

Ms. DeCort noted that the RFP will specify that the selected vendor must have a demonstrated knowledge of the National Park Service report on the 1921 Race Riot and associated history. If no qualified vendors submit proposals, the project will not be awarded at this time. Ms. DeCort said that in that case, the funds allocated for the nomination would need to be redirected to other projects prior to the end of the fiscal year (September 30th).

Ms. DeCort invited the Commission to attend a meeting on the Greenwood District that will take place at 6:00pm this evening at the Natural Health Store in Greenwood.

In addition, reported that the marketing materials for the Statewide Preservation Conference in June have been mailed, so the Commissioners should keep an eye out for them.

2. Chair Report

Chairman King reported that he has been asked by the Mayor's Office to serve on the selection committee for hiring the new Planning Director.

3. Committee Reports

a. Rules & Regulations

No report.

b. Outreach

Ms. DeCort reported that the committee is organizing two separate trolley tours for realtors this Spring. She would share more information as the details are finalized.

c. Design Guidelines

Commissioner Smallwood reported that the Design Guidelines committee should have a draft of the updated guidelines to share with the Commission around the first of May.

D. New Business

None.

E. Announcements and Future Agenda Items

None.

F. Adjournment

Chairman King adjourned the meeting at 4:56 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of March 22, 2011 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on April 14, 2011.