



TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES

Tuesday, August 24, 2010, 4:30 p.m.

City Hall @ One Technology Center, 175 E. 2nd Street
10th Floor North Conference Room

THE AGENDA FOR THIS MEETING WAS POSTED AT THE OFFICE OF THE TULSA CITY CLERK, 175 EAST SECOND ST., TULSA OKLAHOMA, IN COMPLIANCE WITH THE OPEN MEETING ACT ON AUGUST 19, 2010 AT 8:19 AM.

1. **Roll Call** – Vice-Chairman King called the Regular Meeting to order at 4:32 p.m.

Members Present

Matt King, Vice-Chairman
Pamela Curtis
Charles Gilmore
Jack Hodgson
Susan McKee
Robert Shears
Barbara Smallwood
Elizabeth Wright

Members Absent

Bob Sober, Chairman
Kristen Bergman, Secretary
Anne Pollard
Mary Lee Townsend
Jim Turner
Bob Winchester
Paula Wood

Staff Present

Patrick Boulden, Amanda DeCort, Ed Sharrer

2. **Approval of Regular Meeting Minutes of August 12, 2010**

Commissioner Wright made a motion to approve the Regular Meeting Minutes for August 12, 2010. Commissioner McKee seconded. Vice-Chairman King called for a vote on the motion. The motion was approved by majority.

In Favor

- 1. Curtis
- 2. Gilmore
- 3. Hodgson
- 4. McKee
- 5. Smallwood
- 6. Wright

Opposed

None

Abstaining

- 1. King
- 2. Shears

Not Present

None

3. Committee Reports

A. Historic Preservation Committee

i. Announcement of Conflict of Interest

No one responded to having a conflict of interest with the proposal on the agenda.

ii. Applications for Certificate of Appropriateness

1. 1621 S. St. Louis Avenue (Swan Lake)

Applicant: Julie James

Request: Propose design changes to previously approved COA (Feb. 11, 2010) for new construction of single-family house, as submitted.

Application Date: August 17, 2010

Mr. Sharrer presented Ms. James' Certificate of Appropriateness application to the Commission and read the applicable guidelines for this district. Ms. James and her builder, Mike Parks, were present to answer questions.

Vice-Chairman King gave the COA Subcommittee report. The COA Subcommittee considered the application to be complete and recommended approval. King made a motion to approve the application with no conditions. Commissioner Gilmore seconded the motion. Vice-Chairman King asked for a vote on the motion.

Vote: 1621 S. St. Louis Avenue, Julie James

In Favor

- 1. Curtis
- 2. Gilmore
- 3. Hodgson
- 4. King
- 5. McKee
- 6. Shears
- 7. Smallwood
- 8. Wright

Opposed

None

Abstaining

None

Not Present

None

The motion was **Approved Unanimously** by members present and voting.

Swan Lake Guidelines cited: C1.0.1 – C1.0.3, C1.1.1, C1.1.2, C1.1.4, C1.2.1, C1.3.1

B. Implementation Committee

Commissioner Smallwood, Ms. DeCort and Mr. Boulden summarized the efforts to date to update the Historic Preservation Ordinance, as agreed upon by the Commission during several meetings throughout the current calendar year. Additional items for discussion at the September 9th Regular Meeting will include specific ordinance language for term limits and quorum requirements (as distributed by Mr. Boulden today), membership configuration, and staggering of terms. The Implementation Committee will meet before the September 9th TPC meeting to discuss these issues further and bring them forward to the Commission.

4. Staff Report

The staff report was distributed to the Commission prior to the meeting.

5. New Business

None.

6. Adjournment

Vice-Chairman King adjourned the meeting at 5:12 p.m.

The proceedings of the Tulsa Preservation Commission Regular Meeting of August 24, 2010 were recorded. The meeting minutes were transcribed by Ed Sharrer. Minutes approved by the TPC on September 9, 2010.