



SPECIAL MEETING MINUTES  
OF THE  
**TULSA PRESERVATION COMMISSION**  
**Saturday, March 24, 2007, 8:30 A.M.**  
**320 S. Boston Avenue, 12<sup>th</sup> Floor**  
**Tulsa, OK 74103**

1. **Roll Call** – Amanda DeCort called the special meeting to order at 8:50 a.m., and she announced the Roll Call.

- a. **Attendance:**

**Members Present:** Chairman, James Turner; Vice-Chairperson, Breniss O'Neal; Secretary, Barbara Smallwood; Jack Hodgson; Charles Gilmore; Rex Ball; Michelle Cantrell; Dusty Peck; Karen Rogers; Alice Rodgers; & Bill Andoe.

**Members Absent:** Herb Fritz; Bob Winchester; Mary Lee Townsend; & Kristen Bergman.

**Staff Present:** Amanda DeCort; Ed Sharrer; & Kurt Ackermann.

2. **Unfinished Business**

- a. **Discussion of TPC work plan**

- i. Self-assessment

1. Review and discussion of TPC self-assessment results, resulting in four main goals for the next year:
        - a. Update preservation plan and policies
        - b. Step up public relations and outreach
        - c. Get the downtown architectural inventory funded
        - d. Participate fully with the new Comprehensive Plan efforts to ensure integration of historic preservation

- ii. Public Relations & Outreach
  - 1. Rex Ball, Chairman of the Outreach subcommittee, announced that the committee would hold a meeting on April 12<sup>th</sup> at 10:00 AM – immediately prior to the TPC meeting.
- iii. Meeting with BOA
  - 1. The recent BOA appeal was discussed at length. It was decided that the TPC and the BOA should get together to discuss mutual issues, and that this should be done at least every other year because of turnover on the board and commission.
  - 2. Chairman Turner agreed to contact BOA Chairman Frazier Henke; Amanda DeCort agreed to contact BOA staff to arrange the meeting.
- iv. Press releases
  - 1. Coordinating press releases with the Mayor's Office was discussed. It was decided that press releases should go out for all significant TPC activities, including appointments/reappointments, surveys and nominations, etc.
- v. Speaker's Bureau
  - 1. The group discussed reaching out to the real estate community. Commissioner Hodgson announced that he is working with staff to develop an HP-oriented session for realtors that included continuing education credits. Amanda DeCort said that it might be a good idea to develop two canned presentations – one specifically for realtors dealing with HP zoning and historic districts; and one general presentation for other groups. Commissioners and volunteers could be trained to give the presentation.
  - 2. Other groups who might be of interest were discussed, resulting in a long list. Rex Ball suggested that liaisons from other organizations also be trained to give the presentation – such as David Breed at SW Tulsa Chamber. The need to reach out to younger students was also noted.

Implementation will be discussed at the Outreach subcommittee meeting.

vi. Awards

1. The group discussed giving out the First Annual TPC Preservation Awards during Preservation Month (May).
2. It was decided that staff would develop a simple one-page nomination form and distribute it to all interested groups as soon as possible. Winners would be chosen at the TPC meeting on May 10<sup>th</sup>, and officially announced at a ceremony during Preservation Month. Staff would ask the Mayor to sign the awards. Awards might include:
  - a. Best Residential Rehab
  - b. Back from the Brink Award
  - c. Most Sensitive Addition
  - d. Best Paint Job
  - e. Best Commercial Rehab
  - f. Most Creative Adaptive Reuse project
  - g. Best Mixed Use Project
  - h. Friend of Preservation Award
3. Commissioner Smallwood suggested that a certificate of appreciation be given to everyone who goes through the COA process.

vii. Preservation Month

1. Ed Sharrer gave an overview of potential plans for the TPC to celebrate Preservation Month this year. TPC could host a party in conjunction with COHN, hold it at Centennial Park, and invite all of the historic preservation community, neighborhoods, and downtowners. Awards could be given at a short kick-off to the event. Commissioners agreed to the idea and staff agreed to begin event planning. Ed Sharrer stated he would contact the Coalition of Historic Neighborhoods leadership, and Amanda DeCort stated that she would coordinate with the Mayor's Office.

viii. Planning efforts

1. Amanda DeCort gave an overview of the new Comprehensive Plan process about to begin in the City of

Tulsa, and how that process would include the TPC. Ms. DeCort stressed that it is imperative for the Commissioners to participate and for historic neighborhood residents to stress the importance of an orientation towards historic preservation throughout the plan. A Commissioner stated that staff should be working toward that end. Ms. DeCort responded that the current process included public input and ABC input specifically because the planners want to know what the city's residents want; therefore the Commissioners themselves, as citizens, have a major responsibility to promote preservation's incorporation into the new Comprehensive Plan.

2. The group discussed the Nore Winter article on what the preservation element of a comprehensive plan should contain. Ed Sharrer explained the difference between the Preservation Plan and the Comprehensive Plan.
3. Amanda DeCort asked the group how they would like to see the Preservation Plan develop in relationship to the Comprehensive Plan. Potential timelines were discussed at length.
4. Amanda DeCort explained how the Preservation Plan might be funded. The Commission agreed that it was a priority, and expressed concern at getting the Plan done in a timely manner with the resources currently available. Commissioner Ball pointed out that the CLG budget would not stretch far enough to fund an entire plan. Ms. DeCort agreed to work on funding strategies and present them at the April TPC meeting.

ix. Downtown Survey

1. Funding of the Downtown Survey was discussed. It was noted that both Lee Anne Zeigler of Tulsa Foundation for Architecture and Marty Newman, local Trustee of the National Trust for Historic Preservation, have agreed to assist the TPC in finding funds. Staff agreed to develop a proposal, in order to approach local charitable foundations.

x. National Register Individual Nominations

1. The Commission discussed using the remainder of the current fiscal year's CLG funds to pay for National Register nominations for individual structures. A list of potential buildings was presented; it was agreed that the group would mull them over and decide which ones to pursue at the April meeting. Commissioner Ball stated that he would provide a more up-to-date list of Art Deco buildings.

### **3. Adjournment**

- i. There being no other business, Amanda DeCort adjourned the meeting at 12:10 p.m. These Special Meeting Minutes of March 24, 2007 for the Tulsa Preservation Commission were transcribed by Amanda DeCort.

*Minutes Approved by TPC on 04 12 2007*