



REGULAR MEETING MINUTES OF THE **TULSA PRESERVATION COMMISSION (TPC)**

Thursday, August 11, 2005- 11:00 A.M.
111 South Greenwood, 2nd Floor - Conference Room A&B
Tulsa, OK 74120-1820

Chair Townsend called the regular meeting to order at 11:00 a.m., and Mrs. Warrior announced the Roll Call.

I. ROLL CALL

Members Present:

Chair, Mary Lee Townsend, Prof. Historian;
Secretary, David Breed, Community Group Res.;
John Hamill, Professional TPS Member;
Rex Ball, Community Group Resident
Barbara Imel Smallwood;
Charles Gilmore, Professional Developer;
Breniss O'Neal, Prof. Landscape Architect; &
Susie Woody, Owner, Non-Resident.

Members Absent:

Vice-Chairman James Turner;
Herb Fritz, Professional Architect;
Owen "Chip" Ard – Planning Commissioner;
Elizabeth deVerges, Professional Banker;
Michael B. Birkes, Arts Commissioner;
Jack Hodgson, Professional Realtor;

Others Present:

David Simmons, Patrick Fox, Fannie Warrior, Kurt Ackermann, Tim Sullivan, Doug Campbell, Dusty Peck, Rob Baumgarten, Cathy Ambler & Stacey Bayles.

II. APPROVAL OF MEETING MINUTES - Regular Meeting Minutes of July 14, 2005

Chair Townsend asked if there was a motion on the floor to approve the Regular Meeting Minutes of July 14, 2005, as presented.

Mr. Ball made a motion to approve the Regular Meeting Minutes of July 14, 2005, as presented. Ms. Smallwood seconded.

Roll Call Vote to Approve Regular Meeting Minutes of July 14, 2005:

Chair Townsend – Aye;

Secretary Breed – Aye;

Charles Gilmore – Aye;

Rex Ball – Aye;

Susie Woody – Aye;

Barbara Smallwood – Aye;

John Hamill – Aye; &

Breniss O’Neal – Aye. The motion was **Approved Unanimously to Approve.**

III. UNFINISHED BUSINESS

A. Announcements of any Conflict of Interest

Chair Townsend asked the commission if anyone had a “Conflict of Interest” with any of the Certificates of Appropriateness (COA) Requests that would be brought before the board for review. Members were instructed that the commissioner’s name(s) would not be called when voting on the particular Certificate or Certificates of Appropriateness that he/she had a conflict of interest with.

Urban Development Division (UDD) staff, Patrick Fox announced that his mother is the Real Estate Agent for the 1608 S. Detroit Avenue New Construction project.

Ms. Woody announced that she had a conflict of interest with COA agenda item #4, Doug Campbell; and that she would not be voting on this proposal.

Chair Townsend asked Mr. Fox to please give his presentation on COA agenda item #1 of Fannie Murphy’s proposal at 807 N. Cheyenne Avenue.

1) 807 N. Cheyenne Ave., Tulsa, OK 74106 (Brady Heights)

Request: Propose to replace (cover) wood siding with vinyl siding.

COA Subcommittee Complete Application Date: Aug. 9, 2005

FANNIE MURPHY

Mr. Fox presented Ms. Murphy’s Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the 1925 Craftsman historic home in Brady Heights.

Mr. Fox stated that Ms. Murphy plans to replace the (cover) wood siding with vinyl siding on the structure.

Acting COA Subcommittee Chairwoman O'Neal announced that the COA Subcommittee recommended by a unanimous vote at the August 9, 2005 meeting to approve Ms. Murphy's application and forward the recommendation to the TPC with the following conditions:

That the siding on the header is to be removed above the first floor front porch on the North, South and West sides of the beam.

Ms. O'Neal stated that the Subcommittee's decision to recommend approval of this proposal was based on the appropriate design guidelines for Restoring in the Brady Heights Historic District.

Chair Townsend asked Ms. Murphy if she had any information to add. Ms. Murphy stated that she did not.

After careful consideration of the information and materials presented to the commission to make a final determination, Ms. O'Neal made a motion to support the COA Subcommittee's recommendation to APPROVE Ms. Murphy's application with the following conditions:

That the siding on the header is to be removed above the first floor front porch on the North, South and West sides of the beam.

Mr. Ball seconded.

Before the voting procedures took place, Ms. O'Neal made another motion to amend the first motion by adding that the applicant's siding on the header is to be removed above the first and second floor front porches on the North, South and West sides of the wood beam. Mr. Ball seconded.

The amended motion should read:

That the siding on the header is to be removed above the first and second floor front porches on the North, South and West sides of the wood beam.

Chair Townsend asked if there were further discussion on this application.....and hearing none - she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Ms. Murphy's application w/conditions:

Chair Townsend – Aye;

Secretary Breed – Aye;

Charles Gilmore – Aye;

Rex Ball –Michael Birkes – Aye;

Susie Woody – Aye;

Barbara Smallwood – Aye;

John Hamill – Aye; &

Breniss O'Neal – Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission “Approved Ms. Murphy's proposal” based on Building Wall Materials, Preferred Option – Second Preference Paragraphs #1 & #2 from Guidelines for Restoring Existing Structures for the Brady Heights District.

Chair Townsend asked Mr. Fox to please give his presentation on COA agenda item #2, Catholic Charities at 749 N. Denver Avenue.

2) 749 N. Denver Ave., Tulsa, OK 74106 (Brady Heights)

Request: Propose to add a canvas awning to cover existing front porch and entrance.

COA Subcommittee Complete Application Date: Aug. 9, 2005

CATHOLIC CHARITIES

Mr. Fox presented Catholic Charities' Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the 1917 Craftsman historic home in Brady Heights.

Mr. Fox stated that Catholic Charities (represented by Tim Sullivan) plans to add a canvas awning to cover the existing front porch and entrance of the structure. He stated that the property is zoned as a single family dwelling and not zoned as commercial property. He stated that selecting an appropriate guideline or guidelines for this proposal was difficult for the Subcommittee at their last meeting; and that he believes that he has located the proper guidelines for this request. Mr. Fox shared the appropriate guidelines with the commission for its review and approval.

Acting COA Subcommittee Chairwoman O'Neal stated that the COA Subcommittee forwarded this application to the TPC without a recommendation. She stated that this application was reviewed by the Subcommittee at the August 9, 2005 meeting; and that the Subcommittee was unable to locate an appropriate guideline or guidelines that would apply to adding an awning to cover the front porch and entrance of this single family dwelling.

Chair Townsend asked Mr. Sullivan if he had any information to add. Mr. Sullivan stated - only if the commission had questions.

Some of the members believe that the awning will enhance the appearance of the building; and others believe that from a safety stand point that the awning would be beneficial to the structure.

After careful consideration of the information and materials presented to the commission to make a final determination, Ms. Woody made a motion to APPROVE Catholic Charities' application. Ms. O'Neal seconded.

Chair Townsend asked if there were further discussion on this application.....and hearing none - she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Catholic Charities' application:

Chair Townsend – Aye;

Secretary Breed – Aye;

Charles Gilmore – Aye;

Rex Ball –Michael Birkes – Aye;

Susie Woody – Aye;

Barbara Smallwood – Aye;

John Hamill – Aye; &

Breniss O'Neal – Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission “Approved Catholic Charities' proposal” based on Windows & Doors, Accessories/Paragraph #2; and General Guidelines/Paragraph #2 from Guidelines for Restoring Existing Structures for the Brady Heights District.

Chair Townsend asked Mr. Fox to please give his presentation on COA agenda item #3, Rob Baumgarten at 1860 E. 17th Street.

3) 1860 E. 17th Street, Tulsa, OK 74104 (Yorktown)

Request: Propose New Construction of a 1,642 square foot single family dwelling with a 2-car (detached) garage.

COA Subcommittee Complete Application Date: Aug. 9, 2005

ROB BAUMGARTEN – APPROVED W/O CONDITIONS

Mr. Fox presented Mr. Baumgarten's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the new construction project in Yorktown.

Mr. Fox stated that Mr. Baumgarten proposed new construction of a 1,642 square foot single family dwelling with a 2-car detached garage at 1860 E. 17th Street. Mr. Fox stated that Mr. Baumgarten has been before the TPC several times with this project and that the commission is very familiar with it. He stated that Mr. Baumgarten recently went before the Board of Adjustment (BOA) to obtain a variance; and that the BOA denied his request.

Mr. Fox stated that the Tulsa Preservation Commission approved this same proposal of Mr. Baumgarten's new construction project at the July 14, 2005 TPC Regular Meeting of a new residential home with 1,722 square feet. He further stated that the TPC only took action to approve this 1,722 square foot home last month based on the Yorktown neighborhood's support of Mr. Baumgarten's setback violation of the Yorktown Guidelines.

Mr. Fox stated that Mr. Baumgarten has come before the TPC with new plans for the commission to review showing that he has reduced the size of the home by 80 square feet from 1,722 to 1,642. Mr. Fox stated that the lining of Mr. Baumgarten's new construction home is one foot behind the house to the East, with an uncovered porch that will leave a slab foundation. Mr. Baumgarten has submitted to the commission for review and upon request by the COA Subcommittee an alternate elevation without the columns; a drawing of the piers with and without a rail; and that the roof on the East side will be symmetrical.

Acting COA Subcommittee Chairwoman O'Neal announced that the COA Subcommittee recommended by a unanimous vote at the August 9, 2005 meeting to approve Mr. Baumgarten's application and forward the recommendation to the TPC with the following conditions:

That he submit (to the TPC on 08-11-2005) an alternate elevation without the columns;
A drawing of the piers with a rail and a drawing without a rail; &
Show in his drawings that the roof on the East side will be symmetrical.

Ms. O'Neal stated that the Subcommittee's decision to recommend approval of Mr. Baumgarten's proposal was based on the appropriate design guidelines for New Residential Construction in the Yorktown Historic District.

Chair Townsend asked Mr. Baumgarten if he had any information to add. Mr. Baumgarten stated - only if the commission had questions.

After careful consideration of the information and materials presented to the commission to make a final determination, Ms. O'Neal made a motion to APPROVE Mr. Baumgarten's application. Mr. Ball seconded.

Chair Townsend asked if there were further discussion on this application.....and hearing none - she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Mr. Baumgarten's application w/o conditions:

Chair Townsend – Aye;

Secretary Breed – Aye;

Charles Gilmore – Aye;

Rex Ball – Michael Birkes – Aye;

Susie Woody – Aye;

Barbara Smallwood – Aye;

John Hamill – Aye; &

Breniss O'Neal – Aye. The motion was **Approved Unanimously to Approve.**

The Tulsa Preservation Commission "Approved Mr. Baumgarten's proposal" based on Section VIIC, Guidelines For New Residential Construction for the Yorktown District.

Mr. Baumgarten thanked the commission and members of the COA Subcommittee for all their help and support regarding this project. Chair Townsend and other members of the commission wished him "Good Luck."

Chair Townsend asked Mr. Fox to please give his presentation on COA agenda item #4, Doug Campbell at 1608 S. Detroit Avenue.

4) 1608 S. Detroit Avenue, Tulsa, OK 74120 (N. Maple Ridge)

Request: Propose New Design/New Construction of 2,971 square foot single family dwelling with a 2-car (attached) garage.

COA Subcommittee Complete Application Date: Aug. 9, 2005

DOUG CAMPBELL - APPROVED W/O CONDITIONS

Mr. Fox presented Mr. Campbell's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the new construction project in North Maple Ridge.

Mr. Fox stated that Mr. Campbell proposed a new design and new construction plans of a 2,971 square foot single family dwelling with a 2-car (attached) garage at 1608 S. Detroit Avenue. Mr. Fox stated that Mr. Campbell has been before the TPC several times with this project and that the commission is very familiar with this project.

Mr. Fox stated that he believes that Mr. Campbell has provided the commission with all the information/drawings and materials requested of him by the COA Subcommittee on this new construction project. Mr. Fox stated that Mr. Campbell plans to sell the plans to whom ever purchases the property in order for the new owner to build the new home. Mr. Fox added that he appreciate Mr. Campbell working with staff on this new construction project.

Acting COA Subcommittee Chairwoman O'Neal announced that the COA Subcommittee recommended by a unanimous vote at the August 9, 2005 meeting to approve Mr. Campbell's application as presented and forward the recommendation to the TPC.

Ms. O'Neal stated that the Subcommittee's decision to recommend approval of Mr. Campbell's proposal was based on the appropriate design guidelines for New Construction in the North Maple Ridge Historic District.

Chair Townsend opened the commission for discussion.

Mr. Ball stated that he would like the meeting minute records to show that Mr. Campbell should be applauded for working with the residents in the neighborhood by getting their support with his final new designs/plans; and that it's not necessary for the designer to replicate the historical style of the neighborhood structures. Mr. Ball added that this property has such a wonderful site and that it's such a wonderful contribution to the City and not just to the North Maple Ridge neighborhood. Mr. Ball stated that he believes that the residents are be lucky to have this new project in their neighborhood.

Mr. Ball stated that he realizes that Mr. Campbell's financial losses has been significant; and from the ending results of this project that he hopes that the policy will be changed regarding to the hp zoned maps. He further stated that he hopes that no one else will have to go through what Mr. Campbell has been through.

Chair Townsend and Mr. Fox both stated that they (staff, TPC & INCOG) are in the process of revising and updating the maps at the INCOG office so that this type of incident won't ever happen again.

Chair Townsend announced that she has received an email from Mark & Patsy Bragg dated August 9, 2005 addressed to Mr. Fox with comments about Mr. Campbell's new construction project. Chair Townsend would like to have the portion of the Bragg's email relating to the porch recorded as part of the meeting minutes that they would like to have done on this project. A copy of the Braggs' email was distributed to the members and to Mr. Campbell for review.

The following paragraph is recorded verbatim from Mark & Patsy Bragg's email dated August 9, 2005 addressed to Patrick Fox, with a hard copy to Mike Schmitz regarding the new construction project site at 1608 S. Detroit Avenue in North Maple Ridge:

To best meet the HP guidelines, we believe the proposed plan should incorporate some porch element. All of the existing homes in the 1500 and 1600 blocks of Detroit have a porch. This important element seems especially obtainable now that the square footage of the proposed structure has been greatly expanded since the initial drawing. To be in accord with the rhythms of the 1500 – 1600 blocks of Detroit, a porch element should be incorporated.

Chair Townsend asked Mr. Campbell if he had any information to add. Mr. Campbell stated that he would like to address the comment(s) made by the Braggs concerning the porch. Mr. Campbell stated that there are other houses on the 1700 block of Detroit Avenue that don't have any porches; and he doesn't understand why the neighborhood residents would want him to install one.

Chair Townsend asked if there were any representative(s) from the neighborhood who would like to make any comments or statements. No one answered.

After careful consideration of the information and materials presented to the commission to make a final determination, Ms. O'Neal made a motion to APPROVE Mr. Campbell's application, as submitted. Ms. Smallwood seconded.

Chair Townsend asked if there were further discussion on this application.....and hearing none - she asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Mr. Campbell's application w/o conditions:

Chair Townsend – Aye;

Secretary Breed – Aye;

Charles Gilmore – Aye;

Rex Ball –Michael Birkes – Aye;

Susie Woody – Was not present during this vote;

Barbara Smallwood – Aye;

John Hamill – Aye; &

Breniss O'Neal – Aye. The motion was **Approved Unanimously to Approve by members present.**

The Tulsa Preservation Commission “Approved Mr. Campbell's proposal” based on Section VIII C, Guidelines For New Construction for the North Maple Ridge District.

Mr. Campbell stated that he hopes that what happened to him; and what all he has been through won't ever happen to any one else. He stated that he was given the incorrect hp zoned maps showing properties that were not in the hp zoned area when they were.

Chair Townsend expressed her concerns to Mr. Campbell; and she explained to him that they (staff, TPC & INCOG) were in the process of correcting all hp zoned maps accordingly.

Chair Townsend and members of the commission wished Mr. Campbell “Good Luck” on his new construction project.

Chair Townsend asked if there was a motion on the floor for the excused absences request.

C. Excused Absence Request:

Michael Birkes – Job Conflict;
Herb Fritz – Job Conflict;
James Turner – Job Conflict; &
Jack Hodgson – Job Conflict.

Ms. Woody made a motion to excuse Mr. Birkes, Mr. Fritz, Mr. Turner and Mr. Hodgson from the July 14, 2005 Regular Meeting due to job conflicts. Ms. O’Neal seconded.

Chair Townsend asked Mrs. Warrior to please call roll.

Roll Call Vote to excuse the above TPC members from the 08-11-2005 meeting:

Chair Townsend – Aye;
Secretary Breed – Abstain;
Charles Gilmore – Aye;
Rex Ball – Michael Birkes – Aye;
Susie Woody – Aye;
Barbara Smallwood – Aye;
John Hamill – Aye; &
Breniss O’Neal – Aye. The motion was **Approved by Majority to Approve.**

State Historic Preservation Office (SHPO) Solicitation for FY-2006 projects – Stacey Bayles

Chair Townsend introduced Ms. Stacey Bayles to the commission who was recently a TPC member and now she’s a visitor due to recently becoming the Chairperson of the Tulsa Metropolitan Area Planning Commission (TMAPC).

Ms. Bayles distributed a 2006 Fiscal Year Project Suggestion Form to the members for review. She stated that SHPO uses this form to determine what projects receive funding. Ms. Bayles stated that she can’t think of any more significant project for the City of Tulsa than to have an intensive level survey and inventory of its buildings of downtown Tulsa.

Ms. Bayles believes that funding is going to be the critical element to have this effort undertaken and completed. She believes in the amount of \$60, 000 has been estimated as it cost. SHPO will receive \$600,000 from the Federal Government of which they allocate 10%; although Ms. Bayles would like to have the entire amount of funds sent to Tulsa. Ms. Bayles stated that AIA Eastern Oklahoma has the ability to cast a wide net in terms of a letter writing campaign in soliciting input from all areas of the City of Tulsa

and preservation communities to undertake this effort. Ms. Bayles stated that AIA Eastern Oklahoma will be meeting before the next TPC meeting, which is why she is here today to ask for the TPC's assistance. She stated that she can think of no other organization besides the Tulsa Preservation Commission who should be taking a lead on this issue; and that she is here to request the Tulsa Preservation Commission's support.

Chair Townsend stated that she would like to announce what Julie Miner's response to this Public Input Suggestion Form.....that she (Ms. Miner) called SHPO and they (SHPO) asked us (TPC) not to do a letter writing campaign. Ms. Bayles asked why? Chair Townsend responded by stating that the letter writing campaign would just eat up their time to no purpose; and that they (SHPO) would just prefer that the Tulsa Preservation Commission would simply submit the Public Input Suggestion Form like anybody else and that they (SHPO) would consider it.

Chair Townsend stated that the Tulsa Historical Summit Committee would like to put together a whole package that will go before the City Council that would include an intensive level survey; but it needs to be at the level of National Register so that it will be a thorough one. She stated that Ms. Miner was afraid that SHPO could only fund one that would be run by students and not be quite as intensive as we need. She stated that that was SHPO's response to a letter writing campaign.

Chair Townsend stated that the ideal scenario is to have enough funds so that we can do a whole package at once to do an intensive level survey at the National Register level; have enough money to fund district nominations if we want them; have enough funds to help property owners apply for National Register status; and have enough funds to assist them apply for the tax credits so that we (TPC) can do that all at once.

Our concern is if we do an intensive level survey too early, that the information expires after a year and a half; that if we went back to apply for a National Register status for any of these areas or buildings that the survey information would be outdated; so it all needs to be done at the same time.

Chair Townsend introduced Ms. Cathy Ambler. Ms. Ambler stated that she's here to represent Preservation Oklahoma (POK); and that she's also a member of this board. Ms. Ambler stated that the POK Board placed Tulsa's downtown on the endangered list for this year (2005).

Ms. Ambler stated that POK would like to encourage the TPC to apply for SHPO's federal funded money. One reason is that an intensive level survey has to be completed before POK will be able to address any kind of demolition policy for downtown buildings. She stated that their (POK) concern is not just getting the money to do the survey; but the ending result which is dealing with demolitions in the downtown area. Ms. Ambler stated that she had distributed to the commission other comments and

reasons why POK would like to encourage the TPC to apply for SHPO's federal funded money.

Chair Townsend asked Ms. Bayles if she had any other comments. Ms. Bayles stated that she wanted it to go on record that TPC Arts Commissioner, Michael Birkes is supportive of this effort. (Mr. Birkes was unable to attend the Regular Meeting today due to job conflict).

Chair Townsend stated without objection that she is directing staff to draft a letter to SHPO about its Solicitation for FY 2006 projects (with her signature); and suggest that UDD staff attend the September 2, 2005 SHPO Public Input FY 2006 Public Meeting in Oklahoma City, OK at the Oklahoma Historical Society Office.

Chair Townsend asked Kurt Ackermann and Patrick Fox to give a report on Land Records at the next TPC meeting.

Chair Townsend asked the members if they had any committee reports to share with the commission.

E. Committee Reports:

Certificates of Appropriateness (COA) Sub-Committee:

James Turner, Chairperson

Acting COA Chairwoman Breniss O'Neal thoroughly reported the recommendations from the August 9, 2005 COA Subcommittee meeting.

Important/Endangered Resources Sub-Committee:

David Breed, Chairperson

Chairperson Breed reported that the TPC reviewed the Historic Preservation Summit Committee's power point presentation of Core Tulsa last month. He stated that several letters went out with Chair Townsend's signature to a variety of downtown business groups. He believes from the responses that Ms. Miner has received since the letters went out that the presentations will start within the next month or two. Chairperson Breed asked the commission members if there are groups that you're associated with who may be interested in seeing the presentation to contact UDD staff or Julie Miner.

Chairperson Breed reported that for over a year that he has served on the Design Recommendation Committee (DRC) for the Vision 2025/Route 66 projects. He stated that as a liaison for historic preservation with this commission the consultants have completed a draft of the master plan. The DRC took action about 1 ½ weeks ago and forwarded the master plan to the Oversight Committee for review and not for approval. It was received by the Oversight Committee yesterday (08-10-2005) with the understanding that it would go to the public discussion.

Chairperson Breed would like to give a public briefing/ presentation to the Tulsa Preservation Commission on the Vision 2025/Route 66 Draft Master Plan.

Mr. Ball suggested to Mr. Breed that he should also give a report on the Southwest Tulsa – Southwest Boulevard Main Street Organization Application. Mr. Breed’s response was that he would.

Chair Townsend announced that the TPC will have another Special Meeting on September 8, 2005 at 10:00 a.m. She stated that there will be only two items on the agenda as following under Committee Reports:

Important/Endangered Resources Sub-Committee:
David Breed, Chairperson

- A. Briefing on the Vision 2025/Route 66 Draft Master Plan.
- B. Report on Southwest Tulsa – Southwest Boulevard Main Street Organization Application

Chair Townsend stated that she would like to have both agenda items noted on the September 8, 2005 (10:00 a.m.) Special Meeting Agenda; and on the September 8, 2005 (11:00 a.m.) Regular Meeting Agenda. Chair Townsend would like to have both items noted on both meetings in case the Special Meeting turns out to be a non-quorum meeting.

Chair Townsend stated that she would like Mr. Fox and Mr. Ackermann to give a report on Land Records at the next meeting. Mr. Fox and Mr. Ackermann responded by stating that they would.

**Historic Preservation Zoning & Conservation District Sub-Committee:
Charles Gilmore, Chairperson**

Chairperson Gilmore reported that a committee by the name of Coalition of Historic Neighborhoods had their first meeting on August 1, 2005; and that no one from the Tulsa Preservation Commission was notified prior to this August 1st meeting that he is aware of. Chairperson Gilmore asked the commission if anyone had attended the meeting. No one answered. One of the commission members stated that he was not aware of this meeting until after the fact. Chairperson Gilmore stated that “after the fact isn’t good.”

Chairperson Gilmore stated that according to this first meeting that was held by the Coalition of Historic Neighborhoods on August 1st that their concern was that we (TPC) weren’t doing our job. He believes that we (TPC) were not notified of the meeting because they believed that we (TPC) weren’t doing our job. Chairperson Gilmore stated that he was kind of dismayed that we (TPC) were not notified of this meeting; and that he believes that we (TPC) should try to address some of the problems that this committee believes that the TPC has.

Ms. Bayles stated that the Coalition of Historic Neighborhood Committee feels disconnected from the TPC.

Chair Townsend stated that she believes that we should find out who this coalition is. We should ask them to attend one of our meetings by asking them to present to the commission what some of their concerns are for the commission to help solve whatever these problems are.

Historic Preservation Incentive Subcommittee:

No report was given.

HP Education Sub-Committee:

No report was given.

National Register Sub-Committee:

Michael Birkes, Chairperson

No report was given.

Neighborhood History Sub-Committee:

Herb Fritz, Chairperson

No report was given.

Rules & Regulations Sub-Committee:

Charles Gilmore, Chairperson

Chairperson Gilmore reported that the Sub-committee has scheduled to meet with the attorney to review and update the Rules & Regulations and that he has been asked to review the City of Tulsa Ordinance for clarification. He asked the commission if anyone would like to make any changes to the Rules & Regulations to notify him at their earliest convenience.

Community Outreach Sub-Committee:

Rex Ball, Chairperson

Chair Townsend reported to Chairperson Ball and to the commission that we (TPC) can no longer afford to print or distribute a variety of historic preservation brochures as we have in the past. She stated that a leader of a workshop that she recently attended suggested to her that a series of informational sheets can be very helpful and very informative. These sheets can be placed on a one-page 8 ½ X 11 sheet of paper and easily xeroxed from your copy machine. One of the informational sheets can say: This is the TPC and this is what we do. This sheet can be handed out to the public to educate them on how our processing system works. Another informational sheet can say: This is the Certificate of Appropriateness process and this is how it functions; and this is what is

expected of you to do and this is why we do it. She believes if we could have a one page sheet on historic preservation that has a bullet on it that says: Yeah! The COA Subcommittee process is tedious and it takes you time; but what happens is that your neighborhood is livable; it's attractive to walk around in; your property value goes up; and all of these good things come out of it. Chair Townsend stated that she had a few of these informational sheets that she would like to share with Mr. Ball and Mr. Fox to see what informational sheets that they will be able to create.

Chair Townsend moved to agenda item VI., Communications.

VI. COMMUNICATIONS

Mr. Hamill stated that for the next three (3) months that he believes that someone will have to take his place as Representative for Tulsa Public Schools. He will be absent from attending the COA Subcommittee meetings and the Tulsa Preservation Commission meetings until around the first week in December. Mr. Hamill stated that he will be instructing a class on Tuesdays and Thursdays that start at 11:00 a.m.; and that he won't be able to attend the preservation meetings. Chair Townsend advised Mr. Hamill to contact COA Chairman Turner to inform him of his issue.

Chair Townsend announced that she had to leave to attend another meeting. She asked Secretary Breed to please take over the remainder portion of the meeting for her; and Secretary Breed's response was that he would.

Secretary Breed moved to agenda item E., Committee Reports, Awards & Recognition Subcommittee.

Awards & Recognition Sub-Committee: Rex Ball, Chairperson

Chairperson Ball asked the commission members if they knew of someone or of some historic building/structure that they would like to see receive an award or to be recognized. One member suggested that he recognize Mr. Butcher's home in North Maple Ridge. Another member suggested that he give an award to Peter Walter in Yorktown.

IV. CHAIR REPORT

A. Committee Assignments

No report was given.

V. NEW BUSINESS

Mr. Simmons announced that the Planning Division has hired a new Planner II. He stated that her name is Amanda DeCort; and that she is relocating from Philadelphia. He further stated that Ms. DeCort has a graduate degree in Community Planning from the University of Cincinnati; and an undergraduate degree in Geography/Urban Studies and Planning from Kent State. Mr. Simmons stated that Ms. DeCort will begin work on Monday, August 22, 2005; and that he would like the commission to welcome her at her first TPC meeting next month.

VI. ADJOURNMENT

There being no other business, Secretary Breed adjourned the meeting at 1:56 p.m. The Tulsa Preservation Commission Regular Meeting Minutes of August 11, 2005 were transcribed by Fannie Warrior.

*K:/Planning/Fannie Warrior/MINS 08 11 2005R TPC
Minutes Approved by UDD Staff on
Minutes Approved by TPC on*