TULSA PRESERVATION COMMISSION

REGULAR MEETING MINUTES
Thursday, April 11, 2013, 11:00 am
City Hall @ One Technology Center, 175 East 2nd Street
10th Floor North Conference Room

A. Opening Matters
   1. Call to Order and Verification of Quorum
      Secretary Bergman called the Regular Meeting to order at 11:00 a.m.

      Members Present
      Kristen Bergman, Secretary
      David Blackburn
      Jack Hodgson
      Susan McKee
      David Pounds

      Members Absent
      Robert Shears, Chair
      Jim Turner, Vice Chair
      Shelby Navarro
      Mary Lee Townsend

      Staff Present
      Amanda DeCort, Monty McElroy

      Others Present
      Stacey Woolley

   2. Approval of Minutes from March 26, 2013
      Commissioner Hodgson made a motion to approve Regular Meeting Minutes from March 26. Commissioner McKee seconded the motion. The motion was approved unanimously.

      Vote: Regular Meeting Minutes from March 26, 2013
      In Favor    Opposed    Abstaining    Not Present
      1. Bergman    None       None       None
      2. Blackburn  None       None       None
      3. Hodgson    None       None       None
      4. McKee      None       None       None
      5. Pounds     None       None       None

   3. Disclosure of Conflicts of Interest
      No one reported a conflict of interest with the proposals on the agenda.

PROJECT PLANS ARE AVAILABLE IN THE CITY OF TULSA PLANNING DEPARTMENT OFFICE FOR REVIEW.
B. Actionable Items

1. COA-13-006 / 1110 E. 20th Street (North Maple Ridge)
   Applicant: Eric Woolley
   COA Subcommittee Review Date: None
   Request:
   Replace existing windows with new Anderson EnduraClad wood double-
   hung windows with exterior muntins to match existing sizes and muntin
   patterns.

   Monty McElroy presented Mr. Woolley’s Certificate of Appropriateness
   application to the Commission and read the applicable guidelines. Mrs. Woolley was present to answer questions.

   Mrs. Woolley was asked about the condition of the windows. She
   stated that there were a few broken panes of glass and most windows
   were painted shut, with some of the cord and weights broken. She
   said otherwise the windows weren’t in bad condition overall. She
   stated that the reason they wanted to replace the windows with double
   pane windows was for the insulating value and efficiency reasons.

   It was suggested that they have a contractor examine the windows and
   determine if they were repairable, rather than replacing them. Commissioner Bergman suggested that Mrs. Woolley withdraw the
   application, talk to a repair contractor, and/or attend an upcoming
   window repair workshop.

   Mrs. Woolley thought about Commissioner Bergman’s suggestion but
decided to move forward with the application.

   Commissioner McKee made a motion to deny the application. Commissioner Hodgson seconded the motion. Secretary Bergman asked for a vote on the motion.

   **Vote: 1110 E. 20th Street (North Maple Ridge)**

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   The motion to Deny was Approved Unanimously. Guidelines
cited: A.4.1 and A.4.5.

2. Approval of NCSHPO letter of support for tax credits.
   Amanda DeCort discussed the letter of support with Commissioners. Commissioner McKee made a motion to approve the NCSHPO letter.
Commissioner Hodgson seconded the motion. Secretary Bergman asked for a vote on the motion.

**Vote: NCSHPO letter of support for tax credits**

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The motion to approve was Approved Unanimously.

C. Reports
   1. Staff
      Amanda DeCort mentioned the upcoming window workshops.
   2. Chair
      No report.
   3. Committees
      a. Rules & Regulations
         No report
      b. Outreach
         No report

D. New Business
   NONE

E. Announcements and Future Agenda Items
   Commissioner Bergman mentioned that there was an ALOFT tour this evening.

F. Adjournment
   Meeting was adjourned at 11:22 a.m. by Secretary Bergman.