



REGULAR MEETING MINUTES
OF THE

TULSA PRESERVATION COMMISSION

Thursday, March 8, 2007, 11:00 A.M.

**111 South Greenwood, 2nd Floor - Conference Rooms A&B
Tulsa, OK 74120-1820**

1. **Roll Call** - Vice-Chairperson O'Neal called the regular meeting to order at 11:03 a.m., and Mrs. Warrior announced the Roll Call.

Members Present:

Vice-Chairperson, Breniss O'Neal; Secretary, Barbara Smallwood; Charles Gilmore; Rex Ball; Michelle Cantrell; Dusty Peck; Alice Rodgers; Kristen Bergman; Jack Hodgson; Bill Andoe; Bob Winchester & Karen Rogers.

Member(s) Absent:

Chairman, James Turner; Herb Fritz; & Mary Lee Townsend.

Others Present:

Amanda DeCort; Fannie Warrior; Kurt Ackermann; Ed Sharrer; David Breed & Laurie Keeley.

2. **Approval of Meeting Minutes: Regular Meeting Minutes from February 8, 2007.**

Vice-Chairperson O'Neal asked if there was a motion on the floor to approve the meeting minutes from last month.

Commissioner Gilmore made a motion to approve the Regular Meeting Minutes from February 8, 2007, as presented. Commissioner Peck seconded.

Roll Call Vote to Approve Meeting Minutes from February 8, 2007:

V-Chairperson O'Neal – Aye;

Secretary Smallwood – Aye;

Charles Gilmore – Aye;

Jack Hodgson – Was not present during this vote;

Rex Ball – Aye;

Bill Andoe – Abstain;

Michelle Cantrell – Aye;

Dusty Peck – Aye;

Bob Winchester – Aye;

Karen Rogers – Abstain; &

Alice Rodgers - Aye.

The motion was **Approved by Majority** by members present and voting.

3. Unfinished Business

A. Historic Preservation Committee Report

i. Announcement of Conflict of Interest

Vice-Chairperson O'Neal asked the commission if anyone had a conflict of interest with any of the Certificates of Appropriateness (COA) Requests that would be brought before the board for review. No one responded to having a conflict.

ii. Applications for Certificate of Appropriateness

Vice-Chairperson O'Neal briefly informed the COA applicant of the COA processing procedures of how his proposal would be reviewed by the Tulsa Preservation Commission for a final determination.

Vice-Chairperson O'Neal asked Mr. Sharrer to please give his presentation on Mr. Cosgrave's application.

1. 1505 S. Owasso Ave. (North Maple Ridge)

Applicant: Donal Cosgrave

Request: Enclose the front porch with screens. Door will be a 32" x 80" wood screen door; door jamb will be wood 1 x 4s; all other framing elements will be 1" wood. Screen mesh will be dark, non-reflective. All

construction will be installed as to be removed easily in the future.

COA Subcommittee Complete Application Date: 03-06-2007

Mr. Sharrer presented Mr. Cosgrave's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home in North Maple Ridge.

Mr. Sharrer stated that Mr. Cosgrave plans to enclose the front porch of the structure with screens. He stated that the screen mesh will be dark, non-reflective; and that all of the new construction will be installed as to be removed easily in the future.

Mr. Sharrer read the appropriate design guidelines for this proposal, Additions to Existing Structures for the North Maple Ridge District.

Vice-Chairperson O'Neal asked Secretary Smallwood to please give the COA Subcommittee's recommendation(s) on Mr. Cosgrave's proposal. Secretary Smallwood stated that the COA Subcommittee considered Mr. Cosgrave's application to be complete. She stated that the subcommittee recommended by a majority vote at the March 6, 2007 meeting to approve this application with no conditions.

Secretary Smallwood stated that the Subcommittee's decision to recommend approval of this proposal was based on the appropriate design guidelines to for Additions to Existing Structures in the North Maple Ridge district; and that she would like to move for an approval of Mr. Cosgrave's application. Mr. Ball seconded.

Vice-Chairperson O'Neal asked the Commission if there were any further discussion on this proposal. No one responded. Vice-Chairperson O'Neal asked Mrs. Warrior to please call roll.

Roll Call Vote to Approve Donal Cosgrave's application:

V-Chairperson O'Neal – Aye;

Secretary Smallwood – Aye;

Charles Gilmore – Aye;

Jack Hodgson – Aye;

Rex Ball – Aye;

Bill Andoe – Aye;

Michelle Cantrell – Aye;

Dusty Peck – Aye;

Bob Winchester – Aye;

Karen Rogers – Aye; &

Alice Rodgers - Aye.

The motion was **Approved Unanimously** by members present and voting.

The Tulsa Preservation Commission Approved Donal Cosgrave's proposal based on guidelines under B1.0 General Requirements, B1.0.2 & B1.4 Porches, B1.4.1 for the North Maple Ridge Historic District.

b. Rules & Regulations – Commissioner Gilmore stated that he did not have any information to report.

c. Program Planning & Neighborhood Conservation – Commissioner Ball stated that he did not have any information to report.

4. Staff Report

- ◇ Mr. Sharrer presented a power point presentation on previous COAs that the Commission had reviewed and approved over the past few months. The Commission complimented Mr. Sharrer for a job well done.
- ◇ Ms. DeCort announced that Commissioner Herb Fritz has written a 2-page article called “The Pains of Preservation.” She stated that the article is about the Tulsa Preservation Commission and that it’s going to be placed in the next Tulsa Foundation for Architecture Newsletter. Ms. DeCort stated that Commissioner Fritz’ article mostly focused on the changes that have been happening with Commission; and the article said that the Commission has been doing a “hell of a good job.” Ms. DeCort stated that she is looking forward to reading the article and that she would like to encourage the Commission to do the same.
- ◇ Ms. DeCort announced that the Philtower Loft conversion has been selected to receive the State Historic Preservation Officer’s Merit Award. She stated that the award will be given for the Philtower Loft at the Oklahoma’s 19th Annual Statewide Preservation Conference in Guthrie, OK , June 6-8, 2007. The Philtower Lofts project was also nominated by TPC to the National Trust’s awards.
- ◇ Ms. DeCort announced that the TPC Annual Retreat will be held at Commissioner Ball’s home on Saturday, March 24, 2007.

- ◇ Ms. DeCort announced that the deadline for Preservation Leadership Training 2007 is March 30. PLT will be held in Owatonna, Minnesota June 23-30, 2007.
- ◇ Ms. DeCort asked the Commissioners to please review the National Register of Historic Places Nominations distributed to them for completeness and accuracy. She stated that the four (4) historic districts for consideration of nomination are:
 - 1) Buena Vista Park Historic District;
 - 2) Carlton Place Historic District;
 - 3) Riverview Historic District ; &
 - 4) Stonebraker Heights Historic District.

Ms. DeCort stated that she would like for the Commission to please review the four (4) historic districts for nomination for errors. She stated that once the nominations have been approved by the Commission that they are sent to the Mayor for her signature, and then sent to the State Historic Preservation Office for the State review board to approve before they go to the Keeper of the Register. Ms. DeCort stated that staff sent a letter out to about 350 residents in the neighborhood to inform them of their districts being considered for nomination.

Ms. DeCort added that the four (4) historic districts will be placed on the TPC April Meeting Agenda for the Commission to vote on.

5. Chair Report

None.

6. Absence Report

None.

7. New Business

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

Mr. Breed announced that following several months of preparation, just over two (2) years ago on February 4, 2005 that Southwest Tulsa Chamber of Commerce and the Historical Society have announced their adoption of an Oklahoma Urban Main Street Program. Mr. Breed stated that during the past year the Southwest Tulsa Chamber of Commerce had been successful in completing the process of their application in January, 2007. He stated that the Tulsa Chamber of Commerce has received word that the approval of their application will be formally announced at the Oklahoma Main Street Capitol

next Tuesday, March 13, 2007. Mr. Breed proudly stated that as of that point, we will have a RedFork Main Street Program for Southwest Tulsa. The Commission applauded and congratulated Mr. Breed for a job well done.

8. Communications

Ms. DeCort announced that she has received two (2) letters, one from the Yorktown Neighborhood Association and the other from Swan Lake Neighborhood Association that they will be reappointing COA representatives for their districts.

There being no other business, Vice-Chairperson O'Neal adjourned the meeting at 11:36 a.m. The Tulsa Preservation Commission Regular Meeting Minutes of March 8, 2007 were transcribed by Fannie Warrior.

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Minutes Approved by TPC on*