



# REGULAR MEETING MINUTES OF THE TULSA PRESERVATION COMMISSION (TPC)

Thursday, June 9, 2005- 11:00 A.M.  
111 South Greenwood, 2nd Floor - Conference Room A&B  
Tulsa, OK 74120-1820

Chair Townsend called the regular meeting to order at 11:08a.m., and Mrs. Warrior announced the Roll Call.

## I. ROLL CALL

### Members Present:

Chair, Mary Lee Townsend, Prof. Historian;  
Vice-Chairman James Turner;  
Secretary, David Breed, Community Group Res.;  
Stacey Bayles – Planning Commissioner;  
Rex Ball, Community Group Resident;  
Jack Hodgson, Professional Realtor;  
Charles Gilmore, Professional Developer;  
Michael B. Birkes, Arts Commissioner;  
Barbara Imel Smallwood;  
John Hamill, Professional TPS Member;  
Herb Fritz, Professional Architect; &  
Breniss O’Neal, Professional Landscape Architect.

### Members Absent:

Susie Woody, Owner, Non-Resident;  
Elizabeth deVerges, Professional Banker;

### Others Present:

David Simmons, Patrick Fox, Fannie Warrior, Terry Trimble, Tom Noulles, Suzanna Smith, Gina Weiss & Bob Haring.

Chair Townsend introduced a new TPC member to the commission. She announced Ms. Breniss O’Neal, a Professional Landscape Architect has replaced Joe Braun. Chair Townsend and the commission members welcomed Ms. O’Neal.

## II. APPROVAL & CLARIFICATION OF MEETING MINUTES:

### A. APPROVAL OF SPECIAL MEETING MINUTES, April 27, 2005

Chair Townsend asked if there was a motion on the floor to approve the Special Meeting Minutes of April 27, 2005. Mr. Hamill made a motion to Approve the Special Meeting Minutes of April 27, 2005 as presented. Mr. Birkes seconded.

**Roll Call Vote to Approve Regular Meeting Minutes of April 27, 2005 as presented:**

Chair Townsend – Aye;  
Vice-Chair Turner – Abstain;  
Secretary Breed – Aye;  
Herb Fritz – Abstain;  
Charles Gilmore – Aye;  
Jack Hodgson – Aye;  
Stacey Bayles – Aye;  
Rex Ball – Was not present during this vote;  
Michael Birkes – Aye;  
Barbara Smallwood – Aye;  
John Hamill – Abstain; &  
Breniss O’Neal – Abstain. The motion was **Approved by Majority.**

**B. APPROVAL OF REGULAR MEETING MINUTES, May 12, 2005;**

Chair Townsend asked if there was a motion on the floor to approve the Regular Meeting Minutes of May 12, 2005. Mr. Gilmore made a motion to Approve the Regular Meeting Minutes of May 12, 2005 as presented. Mr. Birkes seconded.

**Roll Call Vote to Approve Regular Meeting Minutes of May 12, 2005 as presented:**

Chair Townsend – Aye;  
Vice-Chair Turner – Aye;  
Secretary Breed – Abstain;  
Herb Fritz – Aye;  
Charles Gilmore – Aye;  
Jack Hodgson – Aye;  
Stacey Bayles – Abstain;  
Rex Ball – Was not present during this vote;  
Michael Birkes – Aye;  
Barbara Smallwood – Aye;  
John Hamill – Abstain; &  
Breniss O’Neal – Abstain. The motion was **Approved by Majority.**

**C. Clarify corrections to the TPC Regular Meeting Minutes of March 10, 2005 (p. 6) concerning Part V., of Kevin L. Jordan’s COA Application, per Chair Townsend’s request at the April 14, 2005 TPC Regular Meeting.**

Chair Townsend asked if there was a motion on the floor to approve Part V of Kevin L. Jordan’s COA application. Mr. Gilmore made a motion to

Approve Part V of Kevin L. Jordan's COA Application from the March 10, 2005 Regular Meeting Minutes as presented. Mr. Hodgson seconded.

**Roll Call Vote to Approve Part V of Mr. Jordan's COA Application from the Regular Meeting Minutes of March 10, 2005:**

Chair Townsend – Aye;  
Vice-Chair Turner – Aye;  
Secretary Breed – Aye;  
Herb Fritz – Aye;  
Charles Gilmore – Aye;  
Jack Hodgson – Aye;  
Stacey Bayles – Aye;  
Rex Ball – Was not present during this vote;  
Michael Birkes – Aye;  
Barbara Smallwood – Aye;  
John Hamill – Abstain; &  
Breniss O'Neal – Abstain. **The motion was Approved by Majority.**

**III. UNFINISHED BUSINESS**

**A. Announcements of any Conflict of Interest**

Chair Townsend asked the commission if anyone had a "Conflict of Interest" with any of the Certificates of Appropriateness (COA) Request that were brought before the board for review. Members were instructed to "Abstain" from voting if that were the case. No one responded.

**B. Certificates of Appropriateness Request**

Chair Townsend asked COA applicants #1, #2 and #3 if they would allow applicant #4 to go first on the agenda for review of her application due to her work schedule. Applicants #1, #2 and #3 responded by stating that it was okay with them for applicant #4 to go first.

Chair Townsend asked Mr. Fox to please give his presentation on Gina Weiss & Sandra Jackson's application at 2015 E. 19<sup>th</sup> Street.

- 4-I) 2015 E. 19<sup>th</sup> Street, Tulsa, OK 74104 (Yorktown)  
**Request: Part I of II: Approval of the existing 7½' x 2'  
retaining wall to the left of driveway;  
COA Subcommittee Complete Application Date: June 7, 2005  
GINA WEISS & SANDRA JACKSON – APPROVED****

Mr. Fox presented Part I of Ms. Weiss and Ms. Jackson's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home in the Yorktown district.

Mr. Fox stated that the retaining wall in front of the structure already exist and that they were asking approval of the existing 7½ x 2' retaining wall that is installed left of the driveway.

The commission discussed the applicant's request and changed the COA application to read: **Approval of the existing 7 ½' x 2' retaining wall to the left of the driveway.**

Acting COA Subcommittee Chairman Fritz stated that the COA Subcommittee recommended by a unanimous vote at the June 7, 2005 meeting to approve Part I of Ms. Weiss and Ms. Jackson's application because the application stated that the applicants were proposing to add a 7 ½' x 2' retaining wall to the left of the driveway; and not that it was an existing structure. The Subcommittee's decision was based on the appropriate design guidelines for Additions in the Yorktown Historic District.

After careful consideration of the information and materials presented to the commission to make a final determination, Acting COA Subcommittee Chairman Fritz made a motion to support the COA Subcommittee's recommendation to **APPROVE Part I of Ms. Weiss and Ms. Jackson's application.** Mr. Gilmore seconded.

**Roll Call Vote to Approve Part I of Ms. Weiss & Ms. Jackson's application:**

Chair Townsend – Abstain;

Vice-Chair Turner – Nay;

Secretary Breed – Aye;

Herb Fritz – Aye;

Charles Gilmore – Aye;

Jack Hodgson – Aye;

Stacey Bayles – Nay;

Rex Ball – Nay;

Michael Birkes – Nay;

Barbara Smallwood – Nay;

John Hamill – Aye; &

Breniss O'Neal – Aye. **The motion was APPROVED by Majority.**

**4-II) 2015 E. 19<sup>th</sup> Street, Tulsa, OK 74104 (Yorktown)  
Part II of II: Propose to construct decorative terrace/retaining wall on either side of stairway leading to house, 16-18' in length, 2' high, depth 8", columns of same material, 4' high  
**COA Subcommittee Complete Application Date: June 7, 2005**  
**GINA WEISS & SANDRA JACKSON - DENIED****

Mr. Fox presented Part II of Ms. Weiss and Ms. Jackson's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home in the Yorktown district.

Mr. Fox stated that they plan to construct a decorative terrace/retaining wall on either side of the stairway leading to the house, 16-18' in length, 2' high, depth 8", columns of same material, and 4' high.

Acting COA Subcommittee Chairman Fritz stated that the COA Subcommittee forwarded Part II of Ms. Weiss and Ms. Jackson's application at the June 7, 2005 meeting to the TPC. He stated that due to a motion made to Deny Part II of this application. No one seconded the motion, therefore the motion FAILED; and no one else made another motion.

After careful consideration of the information and materials presented to the commission to make a final determination, Mr. Ball made a motion to **Deny Part II of Ms. Weiss and Ms. Jackson's application.** Mr. Hodgson seconded.

**Roll Call Vote to Deny Part II of Ms. Weiss & Ms. Jackson's application:**

Chair Townsend – Aye;  
Vice-Chair Turner – Aye;  
Secretary Breed – Aye;  
Herb Fritz – Nay;  
Charles Gilmore – Nay;  
Jack Hodgson – Aye;  
Stacey Bayles – Aye;  
Rex Ball – Aye;  
Michael Birkes – Aye;  
Barbara Smallwood – Aye;  
John Hamill – Nay; &  
Breniss O'Neal – Nay. **The motion was Approved by Majority to Deny.**

***The Tulsa Preservation Commission "Denied Part II of Ms. Weiss & Ms. Jackson's proposal" based on Section VIII B, Additions, B.1.1.3 from Guidelines for Additions to Existing Residential Structures for the Yorktown Historic District.***

Mr. Ball stated that he believes that Part I of Ms. Weiss & Ms. Jackson's application should be reconsidered due to the close/tie vote. Other members agreed with him. Mr. Ball made a motion to reconsider Part I of Ms. Weiss and Ms. Jackson's application by placing Part I on the next TPC meeting agenda. Mr. Hodgson seconded.

**Roll Call Vote to reconsider Part I of Ms. Weiss & Ms. Jackson's application:**

Chair Townsend – Aye;  
Vice-Chair Turner – Aye;  
Secretary Breed – Aye;  
Herb Fritz – Aye;  
Charles Gilmore – Aye;  
Jack Hodgson – Aye;  
Stacey Bayles – Aye;  
Rex Ball – Aye;  
Michael Birkes – Aye;  
Barbara Smallwood – Aye;  
John Hamill – Aye; &  
Breniss O'Neal – Aye. **The motion was Approved Unanimously.**

Chair Townsend moved to Agenda Item, III., Unfinished Business, COA Request, B., #1, Brian Bale at 1552 S. Lewis Avenue.

Chair Townsend asked Mr. Fox to please give his presentation on Mr. Bale's application.

**1-I) 1552 S. Lewis Ave., Tulsa, OK 74104 (Yorktown)  
Request: Part I of II: Propose to replace existing garage doors/walls/windows with the simulated garage doors. Doors will be constructed to resemble carriage-style doors;  
COA Subcommittee Complete Application Date: May 24, 2005  
BRIAN BALE – APPROVED W/CONDITIONS**

Mr. Fox presented Part I of Mr. Bale's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home in the Yorktown district.

Mr. Fox stated that Mr. Bale plans to replace the existing garage doors/walls/windows with the simulated garage doors; and that the doors will be constructed to resemble carriage-style garage doors.

COA Subcommittee Chairman Turner stated that the COA Subcommittee recommended by a unanimous vote at the May 24, 2005 to approve Part I of Mr. Bale's original application that stated: Propose to replace existing garage

doors/walls with regular exterior doors. Doors will be constructed to resemble carriage style garage doors under the following Conditions:

- That the applicant use the drawings of Option #1 to replace the garage doors with 1 X 6 exterior doors on the North, East and West Elevations; and 1 X 8 exterior doors on the South.

The Subcommittee's decision to recommend approval of Part I of Mr. Bale's application was based on the appropriate design guidelines for Rehabilitation in the Yorktown Historic District.

After careful consideration of the information and materials presented to the commission to make a final determination, Vice-Chairman Turner (of the TPC) made a motion to **Approve Part I of Mr. Bale's application that should read:**

**Part I of II: Propose to replace the existing garage doors/walls/windows with the simulated garage doors. The doors will be constructed to resemble carriage-style doors under the following Conditions:**

- **That Mr. Bale use the drawings of Option #1 to replace the garage doors with 1X6 trim on the top and sides of the simulated doors; a 1X8 on the bottom trim of the simulated doors with a 1X4 trim surrounding the false door trim.**

Mr. Hodgson seconded.

**Roll Call Vote to Approve Part I of Mr. Bale's application w/Conditions:**

Chair Townsend – Aye;

Vice-Chair Turner – Aye;

Secretary Breed – Aye;

Herb Fritz – Aye;

Charles Gilmore – Aye;

Jack Hodgson – Aye;

Stacey Bayles – Aye;

Rex Ball – Aye;

Michael Birkes – Aye;

Barbara Smallwood – Aye;

John Hamill – Aye; &

Breniss O'Neal – Aye. **The motion was Approved Unanimously.**

*The Tulsa Preservation Commission “Approved Part I of Mr. Bale's proposal” based on Section VIIIA, General Requirements, A.1.0.1, A.1.0.2, A.1.0.3, Wall Materials, A.1.1.2 and Windows & Doors, A.1.2.5 & A.1.2.6 for Rehabilitation of Existing Residential Buildings for the Yorktown Historic District.*

**1552 S. Lewis Ave., Tulsa, OK 74104 (Yorktown)**

**1-II) Part II of II: Propose to widen existing driveway slab at narrowest section (8') to match driveway entrance, and existing slab.**

**COA Subcommittee Complete Application Date: May 24, 2005**

**BRIAN BALE – APPROVED**

Mr. Fox presented Part II of Mr. Bale's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home in the Yorktown district.

Mr. Fox stated that Mr. Bale plans to widen the existing driveway slab at its narrowest section of eight (8) feet to match the driveway entrance and existing slab.

COA Subcommittee Chairman Turner stated that the COA Subcommittee recommended by a unanimous vote at the May 24, 2005 to approve Part II of Mr. Bale's application to the TPC.

The Subcommittee's decision to recommend approval of Part II of Mr. Bale's application was based on the appropriate design guidelines for Additions in the Yorktown Historic District.

After careful consideration of the information and materials presented to the commission to make a final determination, Vice-Chairman Turner (of the TPC) made a motion to support the COA Subcommittee's recommendation to **Approve Part II of Mr. Bale's application.** Mr. Fritz seconded.

**Roll Call Vote to Approve Part II of Mr. Bale's application:**

Chair Townsend – Aye;

Vice-Chair Turner – Aye;

Secretary Breed – Aye;

Herb Fritz – Aye;

Charles Gilmore – Aye;

Jack Hodgson – Aye;

Stacey Bayles – Abstain;

Rex Ball – Aye;

Michael Birkes – Aye;

Barbara Smallwood – Aye;

John Hamill – Aye; &

Breniss O'Neal – Aye. **The motion was Approved by Majority.**

***The Tulsa Preservation Commission "Approved Part I of Mr. Bale's proposal" based on Section VIIIA, General Requirements, A.1.0.1, A.1.0.2, A.1.0.3, Wall Materials, A.1.1.2 and Windows & Doors, A.1.2.5 & A.1.2.6 for Rehabilitation of Existing***

*Residential Buildings for the Yorktown Historic District.*

Chair Townsend asked Mr. Fox to please give his presentation on the next application of Tom Noulles at 1719 S. Detroit Avenue.

- 2) **1719 S. Detroit Avenue, Tulsa, OK 74120 (N. Maple Ridge)**  
**Request: Propose to add a 213 square foot closet addition to the rear/east façade of the structure.**  
**COA Subcommittee Complete Application Date: May 24, 2005**  
**TOM NOULLES - APPROVED**

Mr. Fox presented Mr. Noulles' Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home in the North Maple Ridge district.

Mr. Fox stated that Mr. Noulles plans to add a 213 square foot closet addition to the rear/east façade of the structure.

COA Subcommittee Chairman Turner stated that the COA Subcommittee recommended by a unanimous vote at the May 24, 2005 to approve Mr. Noulles' application to the TPC under the following Conditions:

- That the applicant match the existing siding on the south elevation.

The Subcommittee's decision to recommend approval of Mr. Noulles' application was based on the appropriate design guidelines for Additions in the North Maple Ridge Historic District.

After careful consideration of the information and materials presented to the commission to make a final determination, Vice-Chairman Turner (of the TPC) made a motion to support the COA Subcommittee's recommendation to **Approve Mr. Noulles' application by amending the Conditions:**

- **That the applicant match the existing siding to dimensions and texture on the south elevation.**

Mr. Gilmore seconded.

**Roll Call Vote to Approve Mr. Noulles' application:**

Chair Townsend – Aye;  
Vice-Chair Turner – Aye;  
Secretary Breed – Aye;  
Herb Fritz – Aye;  
Charles Gilmore – Aye;  
Jack Hodgson – Aye;  
Stacey Bayles – Aye;  
Rex Ball – Aye;  
Michael Birkes – Aye;

Barbara Smallwood – Aye;  
John Hamill – Aye; &  
Breniss O’Neal – Aye. **The motion was Approved Unanimously.**

*The Tulsa Preservation Commission “Approved Mr. Noulles’ proposal” based on Section VIII B, Building Materials & Elements, B.1.2.1, B.1.2.2, & Roofs, 1.3.2 for Additions to Existing Structures for the North Maple Ridge Historic District.*

Chair Townsend asked Mr. Fox to please give his presentation on the next application of Marty & Nicole McMahan at 1851 E. 17<sup>th</sup> Street.

- 3) **1851 E. 17<sup>th</sup> Street, Tulsa, OK 74104 (Yorktown)**  
**Request: Part I of II: Propose to replace existing rock steps and sidewalk in front yard with concrete and there is no change to square footage; &**  
**Part II of II: Propose to paint new concrete on porch to match existing green and red, if desired.**  
**COA Subcommittee Complete Application Date: June 7, 2005**  
**MARTY & NICOLE MCMAHAN - APPROVED**

Mr. Fox presented Parts I & II of Marty and Nicole McMahan’s Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home in the Yorktown district.

Mr. Fox stated that the McMahans plan to replace the existing rock steps and sidewalk in the front yard with concrete; and that there is no change in the square footage. They also plan to paint the new concrete on the porch.

Acting COA Subcommittee Chairman Fritz stated that the COA Subcommittee recommended by a unanimous vote at the June 7, 2005 to approve the McMahan’s application to the TPC.

The Subcommittee’s decision to recommend approval of the McMahan’s application was based on the appropriate design guidelines for Rehabilitation in the Yorktown Historic District.

After careful consideration of the information and materials presented to the commission to make a final determination, Acting COA Subcommittee Chairman Fritz made a motion to support the COA Subcommittee’s recommendation to **Approve Parts I & II of the McMahan’s application. He amended Part II of this application to read:**

**(Part II) Propose to paint new concrete on porch to match existing green and red, if desired.**

Ms. O'Neal seconded.

**Roll Call Vote to Approve Parts I & II of Marty & Nicole McMahan's application:**

Chair Townsend – Aye;

Vice-Chair Turner – Aye;

Secretary Breed – Was not present during this vote;

Herb Fritz – Aye;

Charles Gilmore – Aye;

Jack Hodgson – Aye;

Stacey Bayles – Aye;

Rex Ball – Aye;

Michael Birkes – Aye;

Barbara Smallwood – Aye;

John Hamill – Aye; &

Breniss O'Neal – Aye. **The motion was Approved Unanimously by members present.**

*The Tulsa Preservation Commission “Approved (Parts I & II) Marty & Nicole McMahan's proposal” based on Section VIII C, General Requirements, C.1.0.1 for New Residential Construction and Section VIII A, General Requirements, A.1.0.2 for Rehabilitation of Existing Residential Buildings for Yorktown Historic District.*

Chair Townsend asked Mr. Fox to please give his presentation on the next application of Robert Bielawski at 2115 E. 18<sup>th</sup> Street.

- 5) **2115 E. 18<sup>th</sup> Street, Tulsa, OK 74104 (Yorktown)**  
**Request: Propose to remove vinyl material covering soffit and replace the original bead board soffit with new bead board material. New bead board will match width & pattern of original bead board with a continuous linear vent.**  
**COA Subcommittee Complete Application Date: June 7, 2005**  
**ROBERT BIELAWSKI - APPROVED**

Mr. Fox presented Mr. Bielawski's Certificate of Appropriateness application to the commission. Photographs and drawings were available for review and a slide presentation was shown of the historic home in the Yorktown district.

Mr. Fox stated that Mr. Bielawski plans to remove the vinyl material covering the soffit and replace the original bead board soffit with new bead board material; and that the new bead board will match the width and pattern of the original bead board.

Acting COA Subcommittee Chairman Fritz stated that the COA Subcommittee recommended by a unanimous vote at the June 7, 2005 to approve Mr. Bielawski's application to the TPC.

The Subcommittee's decision to recommend approval of Mr. Bielawski's application was based on the appropriate design guidelines for Rehabilitation in the Yorktown Historic District.

After careful consideration of the information and materials presented to the commission to make a final determination, Acting COA Subcommittee Chairman Fritz made a motion to support the COA Subcommittee's recommendation to **Approve Mr. Bielawski's application. He amended the proposal by adding "with a continuous linear vent."**

**Therefore, Mr. Bielawski's proposal should read:**

**Propose to remove vinyl material covering soffit and replace the original bead board soffit with new bead board material. New bead board will match width & pattern of original bead board with a continuous linear vent.**

Ms. O'Neal seconded.

**Roll Call Vote to Approve Mr. Bielawski's application:**

Chair Townsend – Aye;  
Vice-Chair Turner – Aye;  
Secretary Breed – Aye;  
Herb Fritz – Aye;  
Charles Gilmore – Aye;  
Jack Hodgson – Aye;  
Stacey Bayles – Aye;  
Rex Ball – Aye;  
Michael Birkes – Aye;  
Barbara Smallwood – Aye;  
John Hamill – Aye; &  
Breniss O'Neal – Aye. **The motion was Approved Unanimously.**

*The Tulsa Preservation Commission "Approved Mr. Bielawski's proposal" based on Section VIIIA, General Requirements, A.1.0.1 and A.1.0.2 & Building Wall Materials, A.1.1.2 for Rehabilitation of Existing Residential Buildings for Yorktown Historic District.*

**C. Excused Absence Request:**

None.

Chair Townsend moved to Agenda Item III., under Unfinished Business,

Authority to send a letter to the Trinity Episcopal Church expressing the Tulsa Preservation Commission's concern about demolition of the Tulsa Auto Hotel

**E. Authority to send a letter to the Trinity Episcopal Church expressing the Tulsa Preservation Commission's concern about demolition of the Tulsa Auto Hotel**

Mr. Birkes excused himself from the meeting room. He believes that he may have a conflict of interest on this subject, due to his firm working on the Tulsa Auto Hotel project.

Chair Townsend stated that she has reviewed and approved the letter dated June 7, 2005 referenced to the demolition of the Tulsa Auto Hotel. She stated that the letter is written to the Reverend Stephen L. McKee, Rector at the Trinity Episcopal Church; and that it will be hand carried to Reverend McKee today or tomorrow. Chair Townsend appointed Mr. Ball as the respondent regarding to the Tulsa Auto Hotel project.

Chair Townsend moved to Agenda Item III., under Unfinished Business, D. Committee Reports.

Chair Townsend asked if anyone had any Committee Reports to announce to the commission.

**D. Committee Reports:**

- **COA Sub-Committee :**  
**James Turner, Chairperson**  
No Report was made from this Sub-Committee.
- **Important/Endangered Resources Sub-Committee:**  
**David Breed, Chairperson**  
Chairman Breed of the Important/Endangered Resources Sub-Committee reported that the Important/Endangered Resources Sub-Committee has almost completed a power point show for review; and that the committee is setting up schedules to identify businesses, groups and individuals in the downtown district.
- **Historic Preservation Zoning & Conservation District Sub-Committee:**  
**Charles Gilmore, Chairperson**  
Chairman Gilmore of the Historic Preservation Zoning & Conservation District Sub-Committee reported that the City Commission will be reviewing the three (3) lots of the Arvest

Bank; and that he will inform the commission of the City Commission's findings when the information becomes available.

- **Historic Preservation Incentive Subcommittee:**  
**Stacey Bayles**

No Report was made from this Sub-Committee.

- **HP Education Sub-Committee:**

No Report was made from this Sub-Committee.

- **National Register Sub-Committee:**

**Michael Birkes, Chairperson**

**Riverview National Register Survey Update**

Mr. Simmons reported on behalf of Chairman Birkes of the National Register Sub-Committee that a presentation on Riverview will be given at 7:00 p.m., on June 14, 2005 at the Greek Orthodox Church Community Center at 1206 S. Guthrie Avenue here in Tulsa. Staff will review the data collected for Riverview from Riverside Drive to Denver Avenue and discuss historical context and the intensive level survey process. Mr. Simmons added that staff has surveyed about 500 houses in the Riverview historic district.

- **Neighborhood History Sub-Committee:**

**Herb Fritz, Chairperson**

No Report was made from this Sub-Committee.

- **Rules & Regulations Sub-Committee:**

**Charles Gilmore, Chairperson**

No Report was made from this Sub-Committee.

Mr. Birkes returned to the conference meeting room.

- **Awards & Recognition Sub-Committee:**

**Rex Ball, Chairperson**

Chairman Ball of the Awards & Recognition Sub-Committee reported that he would like for the commission members to please submit to him any names of who they believe should be recognized and entitled to receive such an award.

- **Community Outreach Sub-Committee:**

**Rex Ball, Chairperson**

Chairman Ball of the Community Outreach Sub-Committee reported that he has asked John Hamill, Professional Tulsa

Public Schools Member to join him on the sub-committee for assistance; and Mr. Hamill accepted.

Chair Townsend excused herself from the conference meeting room. She had another engagement to attend. Before leaving, Chair Townsend turned the meeting over to Vice Chairman Turner.

Vice Chairman Turner asked if anyone had any New Business that they would like to share.

#### **IV. NEW BUSINESS**

Ms. Bayles stated that she has distributed a 7-page code policy called “Ethics Policy” for their review. She stated that an ordinance amended Title 12 of the Tulsa Revised Ordinances adding Chapter 6 to the Tulsa City Ordinance. She stated that Chapter 6 of this policy addresses establishing an ethics committee; and that she believes the Tulsa Preservation Commission should think about creating an ethics committee. The commission would like to take some time and review the material first of the Ethics Policy.

Vice Chairman Turner asked if anyone had any Communication information that they would like to share.

#### **V. COMMUNICATIONS**

Ms. Bayles stated that the Philbrook Art Museum is having a special event on Tuesday, June 14, 2005 at 6:30 p.m., and that everyone is welcome.

Mr. Fox announced that a meeting will be held tomorrow morning here at the Hartford Building for new TPC members; and that the meeting will focus on policy procedures.

#### **VI. ADJOURNMENT**

There being no other business, Vice Chairman Turner adjourned the meeting at 2:00p.m.

The Tulsa Preservation Commission Regular Meeting Minutes of June 9, 2005 were transcribed by Fannie Warrior.

*K:/Planning/Fannie Warrior/MINS 06 09 2005R TPC  
Minutes Approved by UDD Staff on 06 16 2005  
Minutes Approved by TPC on 07 14 2005*